



**GOODLETTSVILLE**  
TENNESSEE

# City Manager Report

Report of monthly activities of City Manager  
and all Departments presented to the  
Goodlettsville Board of Commissioners and the  
Citizens of Goodlettsville.

Tim Ellis

May 2012

Distributed June 14, 2012

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# City Manager

## Management Report: May 2012

### Legislative Accomplishments

- Board of Commissioners passed on final reading ordinance 11-778 an ordinance amending the Goodlettsville Municipal Code Title 8, Chapter 2 Section 210 & 211 in regards to the revocation and suspension of beer permits and prohibited acts pertaining to beer and beer places. Ordinance took effect on May 25, 2012.
- Board of Commissioners passed on final reading ordinance 12-779, an ordinance of the City of Goodlettsville, Tennessee adopting the annual budget for the fiscal year July 1, 2012 through June 30, 2013 and establishing a property tax rate for tax year 2012. Ordinance took effect on July 1, 2012.
- Board of Commissioners passed on final reading ordinance 12-780 an ordinance to create a Fleet Management Program Fund for the City of Goodlettsville. Ordinance took effect on June 8, 2012.
- Board of Commissioners passed on final reading ordinance 12-781, an ordinance establishing a Storm Water Utility for the City of Goodlettsville. Ordinance takes effect on July 1, 2012
- The Board of Commissioners also took action on the following resolutions:
  - Resolution 12-516 – Approved a resolution declaring certain property surplus.
  - Resolution 12-517 – Approved a resolution setting the solid waste collection fee at \$13.00 per month.
  - Resolution 12-518 – Approved a resolution approving a municipal lease agreement with First Freedom Bank.
  - Resolution 12-519 – Approved a resolution of support for an application with the Tennessee Department of Agriculture’s “Tennessee Agriculture Enhancement Grant Program”.
  - Resolution 12-520 – Approved a resolution authorizing the procurement method of Competitive Sealed Proposals in purchasing a new 800 mhz radio system.
  - Resolution 12-521 – Approved a resolution authorizing the administrative services of Community Development Partners, LLC for assistance with the Local Parks & Recreation Fund Grant.
  - Resolution 12-522 – Approved a resolution authorizing an amendment with the Madison Suburban Utility District in order to collect storm water utility fees.

### **Legislative Matters Forthcoming**

- Ordinance 12-782 – an ordinance to amend the official zoning map of the City of Goodlettsville by rezoning a certain area of land to CG Commercial General Zoning District. (*Passed First Reading*).
- Ordinance 12-783 – an ordinance to amend the official zoning map of the City of Goodlettsville by rezoning a certain area of land to R-40 Low Density Residential District. (*Passed First Reading*).

### **Other Matters Considered by the Board**

- Approved a contract for professional engineering services with GRW Engineering for design services in eliminating certain sewer pump stations.
- Approved a license agreement for utilization of certain private property for the Police Department Gun Range.
- Ratified and approved the emergency purchase for repairs of the fire department's emergency generator.
- Approved a professional design agreement with Cassetty Architecture for the redesign of the Community Development Department facility (Old Goodlettsville Library).
- Approved a contract with the Tennessee Department of Transportation for mowing, street sweeping, & litter pickup within the city.
- Approved a change order in regards to the Goodlettsville Roadscape Project.

### **Commissions and Boards**

- **Beer Board**
  - Approved an off-premise permit for Christina and Peter, LLC, does business as Raceway Market, 943 Louisville Highway, Goodlettsville, TN.
- **Planning Commission**
  - Approved a rezoning request at 618 North Main Street from Commercial Services (CS) to Commercial General (CG)
  - Approved a request to rezone 29.1 acres on Loretta Drive from HDRPUD (High Density Residential Planned Unit Development district) to R-40 (Low Density Residential District).
  - Approved an amended site plan for the Goodlettsville Nazarene Church in order to construct additional parking.
  - Approved an extension to a Letter of Credit in the amount of \$450,000 for maintenance of infrastructure for Dry Creek Road, Phase I due to expire 06/05/12.
  - Approved an extension to a Letter of Credit in the amount of \$160,000 for maintenance of infrastructure for Dry Creek Road, Phase II due to expire 06/05/12.

- **Board of Zoning Appeals**
  - The Board met briefly after the only agenda item was removed from the agenda by the requestor.

### **External Meetings**

- Attended a class on “Drug Funds” taught by the Municipal Technical Advisory Service.
- Met with representatives of the Madison Suburban Utility District in regards to utility billing and other various matters.
- Attended and was an evaluator for van service proposals for the RTA.
- Attended the monthly Goodlettsville Chamber of Commerce luncheon.
- Attended the Metropolitan Planning Organizations Executive Board meeting.
- Attended the Regional Transportation Authority’s Executive Board Meeting.
- Met with Mrs. Kimberly Lynn in regards to various projects that the city and chamber will be undertaken in the near future.
- Attended the Regional Transportation Authority’s “Northeast Rapid Transit” committee meeting.
- Met with Mr. Lee Davidson in regards to plans for the Goodlettsville Greenway & Bicycle / Pedestrian projects.
- Met with the officers of the Vineyards at Twelve Stones Home Owners Association in regards to various outstanding issues associated with their development.
- Attended the first “Citizens for a Beautiful Goodlettsville” clean-up day.

### **Internal Meetings**

- Met with the owner a local small business who is exploring expanding their business here in the city.
- Met with Mrs. Carol Maynard of the Goodlettsville Trace.
- Met with representatives of Tait Radio in regards to the future proposals on a new radio system.
- Met with Mr. Tommy Cunningham in regards to a commercial project he is considering undertaking.
- Met with representatives of Gresham Smith Partners in regards to the design of the Long Hollow Pike signal synchronization, Madison Creek at Long Hollow, traffic signal and the pedestrian crossing at Caldwell and Indian Hills Mound.
- Conducted a citizens input meeting in regards to the Greenway routing.
- Met with various department heads in regards to outstanding issues.
- Conducted weekly staff meetings.

**Ongoing Work**

- Local Parks & Recreation Grant Application.
- Tennessee Agricultural Enhancement Grant Program.
- MTAS Benchmarking program.
- Citizens Survey.
- Employee Performance Standards.
- Work continues on the sewer rehabilitation project.
- Sewer Equalization tank project reached substantial completion on March 27, 2012. Final walk through is tentatively scheduled for June 20, 2012.
- Staff continues to work on the future needs of 2 way radio communications within all departments of the city but most importantly public safety.
- The greenway / bike / pedestrian project has completed the environmental assessment phase and has been sent to TDOT an FHWA for approval.
- Citizen Academy program for the city is scheduled to begin on June 12, 2012.
- “My Goodlettsville” program will be unveiled July 2012.
- Removal unattended donation boxes throughout the city.
- Development of a tourism alliance between all pertinent stakeholders within the city.
- Development of a Teen Advisory Council.
- Streambank stabilization of Mankers and Madison Creeks.
- Comprehensive Management Reviews.
- Departmental Transition Plans.

## **P.I.O. Monthly Report - May 2012**

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### **Press**

- “City Works to Reduce Carbon Footprint with New Residential Curbside Recycling Program”
- “Pleasant Green Pool Grand Reopening May 26”
- Goodlettsville Citizen’s Academy
- Photos with captions: Memorial Day Flags around the City, Pleasant Green Pool Grand Re-opening and Ribbon Cutting

### **Meetings/Events**

- Graduated from the Citizens Police Academy
- Attended webinar through SWANA on establishing a successful education program on recycling
- Met with Amy Murray and Guy Patterson to discuss promotion of the new recycling program
- Met with Waste Industries to discuss recycling program and obtain info to share with residents
- Met with Carol Maynard to discuss ways to build ad revenue base for the “Goodlettsville Trace” to be able to increase circulation
- Attended the monthly Chamber luncheon
- Attended Ribbon cutting for Rivergate cell phone doctor business
- Attended the Garrett Family Garden and Public Art Dedication at the Goodlettsville Library
- Attended Goodlettsville Police Memorial
- Attended Greenway Public Input Meeting

### **Website Additions/Online**

- Updated MTIDA Form on ECD site
- Budget
- Parks and Recreation Activity Guide
- Press releases
- Other website and facebook updates

### **Admin/Other**

- Assembled the City Manager Report for April 2012
- Set up MTAS Benchmarking visit to Goodlettsville

## New Business Licenses issued May 2012

1. GFI Enterprises DBA Accu Tint 842 Conference Dr. #E-5 Gary Gipson  
859-5519 opened: 3/7/99 issued: 5/1/12
2. ESP 508 Kasper Way Kelley Nelson  
448-6095 opened: 9-27-11 issued: 5-02-12
3. Premier Automotive 1034 Louisville Hwy Dr. Lowell Franklin  
582-3349 opened: 5-01-12 issued: 5-02-12
4. Smart Buys 1000 Rivergate Pkwy #2030 Dale Harmon  
569-6847 opened: 08-01-2010 issued: 5-02-12
5. JBN Landscaping LLC 808 Loretta Drive Joshua (Brandon) Norris  
618-8086 opened: 4-18-12 issued 5-08-12
6. Chosen Won 719 Park Drive Demetris Chaney  
589-8230 opened: 05-09-12 issued 5-09-12
7. Tidy Label 220 Engel Ave Leland Hardin  
243-4169 opened: 5-14-12 issued: 5-14-12
8. Hometown Cafe and Catering 901 South Dickerson Rd Kimberly M. Sutton  
506-7915 opened: 4-26-12 issued: 5-15-12
9. Gateway Grounds Maintenance dba John A. Cobb 314 Space Park North  
948-7965 opened: 01-01-12 issued: 5-22-12 John A Cobb
10. The Carousel Company 113 Forest Oaks Company Toiya Paige  
739-1124 opened: 06-04-12 issued: 5-31-12
11. ECO HVAC 40 Rolling Meadows Richard Eaton  
973-7855 opened: 01-01-12 issued: 5-25-12
12. SK Smokeshop 111 Northcreek Blvd Maheshkumar V Patel (new owner 6-1-12)  
855-6555 opened: 6-01-12 issued: 5-29-12

## Beer Permits for May 2012

1. Christina and Peter, LLC, 943 Louisville HWY  
Issued to: Beshoy Aboelsad Permit #683 5/09/12

## **Finance and Administration Monthly Report**

**May 2012**

### **FINANCE**

- Attended the MTAS Drug Fund Class in Franklin with the City Manager, Police Chief and Police Administrative Assistant.
- Fiscal Year 2013 Budget was approved on final reading on May 24. Submitted approved Budget Document for posting on City's website.
- Participated in a training webinar conducted by First Tennessee regarding the City's Purchasing Cards.
- Attended a meeting with State Department of Local Finance and various municipal finance representatives
- Completed Performance Standards related to the Finance and Administration Department as a part of the City's Employee Evaluation process; and met with employees to discuss
- City Manager, Public Services Director, and Public Works Superintendent, and myself met with Cindy Ellis, Melissa Skipworth, Tim Garrett of MSUD to discuss billing of new stormwater fee

### **HUMAN RESOURCES**

- Lifeguards pre-employment testing & orientation.
- Assisted supervisors with employee evaluation preparation.
- Met with Waste Industries twice to discuss employee transitions.
- Met with Hendersonville HR Director on their wellness program.
- 12 seasonal positions filled during April: 1 intern at the Park, 1 intern at Public Works, 1 seasonal utility worker at the park, and 9 seasonal workers at the Pool/Community Center.
- 1 employee quit to start his own business.
- Worker's Compensation accidents in the month: 0 worker's comp accidents for the month.

**I.T.**

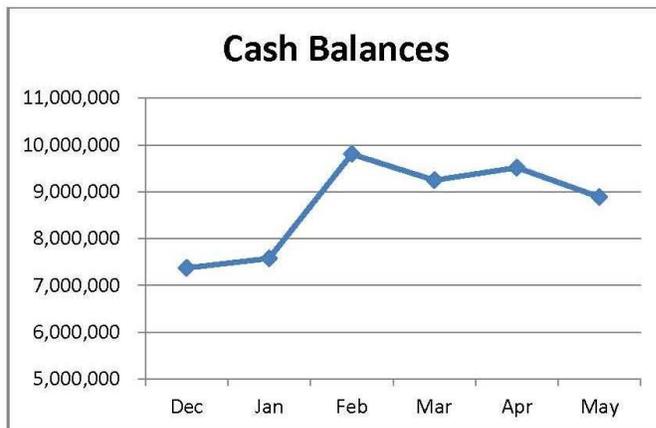
- Worked on Information for new Radio System
- Set up e-mail and access for new employees
- Reviewed cell phone account and.
- Worked with Sumner County 911 and Vision Air regarding RMS Connection.
- Worked with Vision Air on CAD Connections.
- Worked with CID issues.
- Worked at Visitor Center with phone and printer issues.
- Installed software updates.
- Responded to other calls for service as requested.
- Assisted with Leadership Nashville and Dollar General Meetings..
- Worked on Network connection issues.
- Completed server changes.
- Ordered new computers needed.
- Worked with Phone issues at public works.

**CITY OF GOODLETTSVILLE  
MONTHLY FINANCIAL SUMMARY  
MAY 2012**

UNASSIGNED FUND BALANCE

OPERATING FUND	ENDING BALANCE FY 11	ENDING BALANCE CURRENT MONTH	BUDGET BALANCE 06/30/2012	PROJ BALANCE 06/30/2012	% OPERATING BUDGET
GENERAL	2,032,866	2,123,409	600,771	2,440,000	22.92%
SANITATION	123,761	121,808	13,179	57,000	6.43%
TOURISM	939,621	859,994	612,096	612,000	165.62%

<u>CASH IN BANK</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>
General Fund	672,779	632,948	767,395	986,502	2,475,700	2,123,165	2,398,735	2,006,592
Sanitation	139,597	126,531	137,014	142,592	141,864	148,998	153,190	148,489
Tourism	1,023,800	1,014,424	1,016,506	872,631	874,884	838,222	857,672	872,963
Sewer	5,364,544	5,389,042	5,453,936	5,572,475	6,314,424	6,137,768	6,105,508	5,858,625
Total Cash	7,200,720	7,162,945	7,374,851	7,574,200	9,806,873	9,248,174	9,515,105	8,886,669



KEY REVENUE INDICIES

Operating Fund	Indicator	Month	YTD	Annualized	Target	Projected Over/ (Under)
General Fund	Local Sales Tax	342,598	3,353,048	4,023,658	3,708,000	315,658
	State Shared Tax	136,627	1,458,830	1,750,596	1,676,000	74,596
	Property Tax	33,264	3,147,459	3,147,459	3,125,000	22,459
	Court Fines	34,152	282,807	308,517	220,000	88,517
Tourism	Hotel/Motel	35,212	388,302	423,602	360,000	63,602
Wastewater	Sewer Fees	405,479	4,081,177	4,452,193	4,100,000	352,193
Sanitation	San Fees	66,721	662,646	722,887	711,000	11,887

REVENUE SUMMARY

General Fund Collected YTD	9,736,175	Wastewater Fund Collected YTD	4,210,486
General Fund Target	10,656,740	Wastewater Fund Target	4,305,000
Difference	1,589,479	Difference	94,514
	91%		98%

OPERATIONS EXPENDITURE SUMMARY

Operating Dept	Month	YTD	Annualized	Budget	Projected Over/(Under)
General Government	119,815	1,238,075	1,414,943	1,412,885	2,058
Community Development	46,867	494,125	564,714	568,230	(3,516)
Police	356,462	3,115,625	3,560,714	3,632,696	(71,982)
Fire	155,734	1,230,053	1,405,775	1,426,783	(21,008)
Hwys & Streets	81,067	776,241	931,489	977,587	(46,098)
Parks/Rec	116,195	1,030,117	1,236,140	1,286,748	(50,608)
Police Drug Fund	26,379	209,708	239,666	288,214	(48,548)
Sanitation	68,961	685,590	822,708	886,582	(63,874)
Tourism	26,819	493,911	658,548	702,525	(43,977)
Wastewater	382,914	3,161,675	4,742,513	4,806,590	(64,078)

EXPENDITURE SUMMARY

General Fund Expenditures YTD	9,645,631	Wastewater Fund Expenditures YTD	3,161,675
General Fund Budget	12,077,874	Wastewater Fund Budget	4,806,590
Difference	2,432,243	Difference	1,644,915
	80%		66%

**MONTH OF MAY 2012**  
**MONTHLY MANAGEMENT REPORT**

**COURT**

NUMBER OF TICKETS ISSUED IN MAY 2012 - 517

NUMBER OF DEFENDANTS APPEARING IN COURT

MAY 8 10:00 A.M.       **70**

MAY 8 2:00 P.M.       **67**

MAY 15 10:00 A.M.     **94**

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TOTAL FOR MONTH   **231**

NUMBER OF DEFENDANTS ON CONTESTED DOCKET

MAY 15 2:00 P.M.     **17**

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES                   **0**

MISDEMEANORS       **1**

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL   **145**

EIGHT HOUR SCHOOL   **8**

Goodlettsville Police Department  
Chief Pope's Monthly Report  
June 5, 2012

Detectives are investigating the reported theft of over \$4000. The victim reported that he sold his car to an individual, but forgot that he had left the cash in the glove box of the car. The person he sold the car to will not respond to his telephone calls.

Patrol officers were able to identify the suspect in the theft of money from a local business. Warrants have been obtained for burglary and theft under \$500.

A local resident had several blank checks stolen from her home which were later forged and cashed. The suspect answered an ad the victim had put on Craig's List for a home health care person. Detectives are continuing their investigation.

Detectives received information on the location of a box type trailer that was stolen last year. They located the trailer in Nashville and recovered it in good condition. At this point it does not appear the person in possession of the trailer knew it was stolen. The investigation is continuing.

Patrol officers responded to a burglar alarm at a local market just after midnight. When they arrived they discovered the front door glass had been knocked out. During a check of the area a suspect was located with merchandise from the market. Security video from the market verified this suspect was inside the market. The suspect was charged with the burglary.

A local jeweler reported the theft of a diamond. This was a loose diamond not in a mounting. Apparently a customer had been looking at the diamond earlier and may have stolen it when the clerk was distracted. Detectives are investigating.

Arrests were made in the following previously reported incidents:

Detectives completed an investigation of a rape of an adult female by a family member. The evidence was presented to the Grand Jury. Indictments for three counts of Rape were obtained and the suspect was arrested.

Earlier this year detectives were able to identify a suspect in the theft of approximately \$2000 in clothing from a local department store. This theft was what is referred to as a "snatch and grab", where the suspect enters the store grabs an armful of merchandise and then runs to a waiting vehicle. This theft occurred in November of 2011. The suspect has been arrested.

Detectives investigated a theft at a local grocery where the suspect fled in a vehicle almost striking an employee trying to stop the theft. The suspect was identified, charged with Theft and Aggravated Assault. The suspect has been arrested.

An employee at a local department store was assaulted by a suspect known to the victim. The assault was related to an incident that occurred away from the store. The suspect was later located and arrested.

Ongoing Projects:

Through May officers have completed approximately 650 hours of training in various law enforcement topics.

The police department, along with other city departments, will be participating in a Citizens Academy beginning later this month. All aspects of city government will be discussed during this academy over the next seven months.

The city budget passed the final reading on 5/31. The police department will begin the bid process for five new patrol vehicles and the equipment for these vehicles.

The police and fire department are continuing to work on replacing the radio system for the city. This change is being made due to the age of the equipment, as well as to meet certain federal mandates for emergency radio systems.

The police department is making preparations for handling security and traffic control at the upcoming July 4<sup>th</sup> Celebration at Moss Wright Park.

Recently there have been questions raised as to why the traffic signal at Long Hollow Pike and Northcreek Blvd (Krogers) goes into a flash mode on week day afternoons. By putting this traffic signal on flash between 4:30 pm and 6:00 pm the peak traffic flow on Long Hollow Pike is greatly improved.

## Fire Department May 2012

### Summary of Month's Activities

#### Fire Operations

The Department responded to 232 calls for service for the month of March.

#### Fire Administration

- Johnny finished a Training class for Sumner EMS in Gallatin
- 2011 In-Service approved by the State
- Employee's received In-Service pay for 2010
- Completed Purchase Order Status Report
- Worked on Comprehensive Fire Management Study Survey Form

#### Departmental Highlight

The Training room has been utilized this month for the following:

- Volunteer State Community College EMT Class
- Tri Star Health Systems & Emergency Medical Services
- Public Works – TIAP Workshop – Hosted by UT

### Monthly Performance Indicators

#### *Incident Responses*

Structure Fires	2	MVA / No Injury	1
Cooking /Electrical Fires	4	Motor Vehicle/Pedestrian Accident	1
Vehicle Fires	1	Rescue	0
Grass /Brush /Trash Fires/Equipment	5	False Alarms/False Calls	42
Hazmat	0	Assist Other Government Agency	1
Other Calls / Assist	21	Citizens Complaint	0
Emergency Medical Calls	140	<b>Total Responses for the Month</b>	<b>232</b>
Vehicle Accidents with Injuries	14	<b>Total Responses for the Year</b>	<b>1118</b>

## **Fire Fighter Training**

### **Training Hours for May 2012**

Total Training Hours for year- 598 Per Firefighter for the year- 35.2

Total Training Hours for May- 81 Per Firefighter for May- 4.8

Average 7 hours per Firefighter per month

## **Fire Inspection**

	<b>This Month</b>	<b>YTD</b>
Fire Investigations	3	4
Plat/Plan Review	1	6

## **Public Fire Education**

	<b>This Month</b>	<b>YTD</b>
Participants	10	100
Education Hours	0	14
Number of Occurrences	1	7

## **Fleet Maintenance**

1 Scheduled Service

28 Repairs

### Special Projects

- Helped the Help Center with Food Drive with help from A and C shift also Jeremy Krantz
- Sold the Salvage on GovDeals
- Went to 94 Twin Hills for tour and breakfast
- Aided Robert from PW with tree trimming on East Ave.
- MTAS paperwork
- Drove a woman to Hendersonville Hospital

### Outstanding Issues

Front Tires for 41-7

### Cost Savings

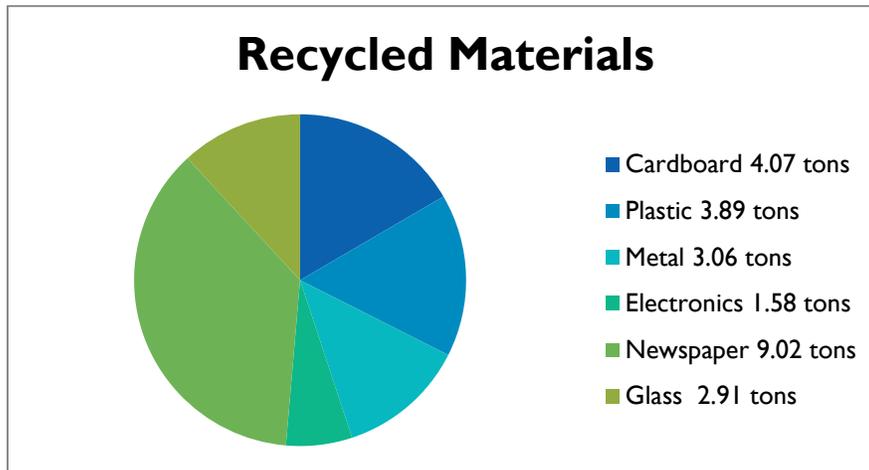
In house repairs to vehicles and building to cut down on the cost.

# Public Works Monthly Report

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May 2012

## SOLID WASTE:



- Monthly tonnage residential solid waste collected: 291
- Monthly tonnage convenience center solid waste collected: 167
- Monthly cubic yards of wood chips removed from lot: 480

## SEWER:

- [SEWER REHABILITATION CONTINUES](#)
- [EQUALIZATION TANK INSPECTIONS AT MANSKER CREEK PUMP STATION](#)
- [MONTHLY EQUIPMENT AND PUMP STATION MAINTENANCE](#)
- [MONTHLY BIOXIDE TANK FILLING](#)
- [DAILY PUMP STATION INSPECTIONS](#)
- [TV SEWER LINE SEGMENTS](#)
- [PUMP REPAIR AT MADISON CREEK AND TWO MILE PUMP STATIONS](#)
- [COTTAGE GROVE SEWER LINE INSPECTIONS](#)
- [RAINFALL FOR MONTH: 4.68"](#)

Public Works		Total	YTD
Selected Performance Indicators			
Brush Pick-Up Areas Covered	4	24	
Culverts Cleaned	3	23	
Curb – Repair/Install/Remove	3	12	
Dead Animal Pick-Up Requests	0	5	
Drainage Inspection Requests	5	40	
Driveway Permits Issued	0	0	
Emissions Testing/License Plates for Vehicles	1	2	
Excavation/Street Cut Permits Issued	0	1	
Exemption Route Requests	2	4	
Graffiti Removal Requests	0	3	
Land Disturbance Permits Issued	0	1	
Sanitation – Bulk Item/Junk Pick-Up Request	1	4	
Sanitation – Cart Repairs	20	60	
Sanitation – Second Cart Request	0	2	
Signs Repaired/Installed (Street or Name)	10	65	
Snow Removal – Number of Storms	0	1	
Storm Drains Cleaned	15	118	
Storm Drains Repaired or Replaced	1	7	
Stormwater Inspections Performed (Active Construction Sites)	30	77	
Stream and/or Tributary Clean-Up/Clean-Outs	0	3	
Streets Paved	0	0	
Streets Repaired (e.g., pothole)	21	45	
Streets Swept (miles)	57.8	289	
Streets Striped	0	6	
Tennessee One Calls	107	417	
Traffic Signal Repair	8	28	
Tree Trimming Requests	4	10	
Vehicle Maintenance – Routine	35	177	
Vehicle Maintenance – Unscheduled	42	175	
Water Quality-Related Outreach Events	11	31	

## **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Building cleaning and maintenance
- Monthly underground tank testing
- Monthly staff/safety meeting
- Public Works section of website page updates
- Long Hollow Pike signalization, Signal @ Madison Creek Road, Pedestrian crossing at Caldwell/Moss-Wright Park meetings
- Monthly stormwater managers' public meeting
- TDOT right-of-way maintenance contract for FY 2012-2013
- Right-of-Way mowing and litter pick-up bid contract finalized
- Downtown clean up and beautification event
- WKU and VSCC collaboration meetings on long-term stream data research collection projects
- UST training, Level "C", completed
- Stormwater Manager and Stormwater Inspection training webinars
- Stormwater Utility ordinance meetings, public hearings and approval
- Knuckle boom truck operation training, usage, and license plate
- Street light inventory; issues sent to NES for repair

## **OUTSTANDING ISSUES:**

- Street maintenance survey
- Finalize Retroreflectivity survey

# Parks, Recreation, and Tourism Monthly Report

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May 2012

## **PARKS PROJECTS:**

- Continual mowing, weed eating, trash collection, and general maintenance of all parks in the parks system
- Ordered new handrails at bridge near the fort due to car accident damage
- Contacted lighting contractor to replace burnt out lights at quad fields
- Ordered and installed new contactors at quad fields
- Installed new information center at pool
- Prepared for pool opening by cleaning, tying down fencing, edging, restroom repair
- Prepared for special events at Visitor's Center including putting tent up, cleaning tables and chairs, setting tables and chairs up and taking them down.
- Extensive cleaning of the Visitor's Center.
- Cut on irrigation, raised heads
- Daily preparation of athletic fields
- Prepared sand volleyball court for play
- Repaired leaks
- Repaired scoreboard at field 1
- Repaired dog park gate

## **RECREATION:**

Recreation Supervisor's Report

May 7 – 18<sup>th</sup> was Summer Recreational T-ball registration. Registration was very successful with the league filling up with 72 participants. The teams will begin practicing next month.

Adult Coed Sand Volleyball also registered in May. We had 6 out of a possible 8 teams sign up. This is only our second year offering sand volleyball and people really have enjoyed it. The courts have been upgraded and that helps bring people out.

The youth volleyball leagues 10 – 12 and 13- 15 wrapped up the season in May with an end of the season tournament. The league was a great success with having 89 participants combined.

All adult softball leagues played through the month and will be finishing up in June.

During May, Tommy Young and I finished up painting, water proofing, and staining various items at the pool to get it ready to open. I also did a large amount of pressure washing concrete, gutters, and fence. I also did a lot of painting on the fence, concession stand, and bathrooms.

The community center front desk area got a new coat of paint and repairs were made to a basketball goal.

I met with Glenn Weber from Mercury Supply Co. and Brian Kirby with Kirby Supply Company about getting quotes to get the gym floor screened this summer.

I also met with Kathy Timblin and Julliana Smith about an art camp that they would to teach here at the community center. The meeting went very well and we are now offering 2 sessions of Art Camp from June 25-29. They are interested in offering more art classes/camps through us.

May 23<sup>rd</sup> Brian Shores, Tommy Young, and I put 100 American flags around the city for Memorial Day.

#### Events and Program Coordinator's Report

The big event in May was the Aloha Summer Luau Grand Re-Opening at Pleasant Green Pool on Saturday, May 26<sup>th</sup>. There was a ribbon cutting at 10:00am to celebrate all of the renovations and upgrades that were made over the past few months. Over the course of the hot, holiday weekend we had almost 1,000 people visit the pool! Everyone was complimenting the changes to the pool and at the concession stand. It was noted by an employee that we had more people visit the concession stand that weekend than he had seen in years.

We also had programs for the kids on the hour on opening day. This is something new we are going to provide daily at 11:00am and noon – our peak hours. This will give the kids something to enjoy during adult swim and to break up the monotony of swimming all day.

Private Parties, Swim Team, and Swim Lessons will all begin in June. At the end of May we only had a handful of spots left between both Swim Lessons sessions.

The majority of the Day Cares and Summer Camps will also start in June, but we had one camp bring their 30 campers twice during the last week in May.

I will be working out at the pool on Mondays and Wednesdays and Robbie Brigham will manage the gate on Tuesdays and Thursdays. We also have an assistant pool manager who covers the pool on the weekends. By having Robbie and me out there during the week, we are able to work the gate, check chemicals, manage staff, and replenish stock for chemicals and concessions as needed. We are also able to answer a lot of questions from the public in regards to upcoming events and activities that a lifeguard might not know the answer to.

Our Summer Activity Guides came out in May. They were placed in City buildings for pick up the week of May 21<sup>st</sup> and then were distributed through the Goodlettsville Trace on May 25<sup>th</sup> to 5,000 Goodlettsville residents.

Work has been ongoing for the 4<sup>th</sup> of July Celebration and the Goodlettsville Classic 4 Miler and all of our summer activities.

Interviews for lifeguards continued this month. We have 10 lifeguards on staff for the summer. Increasing the number of guards this year will prevent the burnout that was reported last year from staff after having to work five or more full days in a row.

We had a recreation assistant, Heidi Parker, and an intern, Kristen Spear, join us in May. Heidi will serve as a seasonal assistant to help with all of the summer activities including events at the pool, community center, and at the park.

Kristen is doing her internship from Lindsey Wilson College and has to have 400 hours of work in all areas of our department. She will get hands on experience with Administration, Parks, Recreation, and Tourism.

## **HISTORIC SITES:**

Amy Mitchell and I met with Georgie Horn with the Girl Scouts on May 9<sup>th</sup>. We are going to work together to develop a program where the scouts can come and earn a badge at Mansker's Station. The scouts have a program where you can create your own badge and we can incorporate the Fort and the Bowen House into the badge. The Girl Scouts would then be able to get our badge information out to all of the local troops and surrounding counties.

4<sup>th</sup> Saturday was held on May 26<sup>th</sup>. Open Hearth Cooking, Powder Horn Making, and Wood-Working were the classes held this month. We had 15 people attend these workshops.

Heritage Days will be held at the Bowen House on June 29<sup>th</sup> and 30<sup>th</sup>. There will be live demonstrations of 18<sup>th</sup> century trades. Guests will be able to see how people created their tools, built their guns and used animals in their daily lives. This event will take the place of 4<sup>th</sup> Saturday for June.

The Mansker's staff met for our monthly meeting on May 29<sup>th</sup>. We discussed upcoming events, needs and exhibits. We hope to have a new exhibit displayed in the museum in July.

## **ADMINISTRATION:**

- Attended weekly staff meetings and conducted weekly parks staff meetings
- Joined Lindsey Wilson College in an internship program with Kristen Spear.
- Met with the Girl Scouts of Middle Tennessee regarding cooperative programming opportunities at Mansker's Station and the Parks System.
- Attended Library Garden Dedication
- Attended a 3 day workshop on Accessibility for Recreation Facilities at Montgomery Bell State Park.
- Attended a meeting with Amy Murray and Guy Patterson at met representatives with TSMP who may have funding options for the stream bank rehabilitation project at Moss-Wright Park.
- Met with Chick-Fil-A , 94.1 The Fish, and CYM Productions regarding the Movies In The Park Event.
- Met with Evan Sanders with Community Development Partners regarding LPRF grant.
- Prepared for hosting Leadership Nashville at the Visitor's Center.
- Collected data and information for PARTAS departmental evaluation.
- Collected data, quotes, and information for LPRF grant.
- Worked with multiple people and organizations regarding upcoming special events and athletic reservations.

**Pleasant Green Pool**

<b>Fees Collected</b>	<b>Total Entries</b>	<b>Pass Sales</b>	<b>Concessions</b>	<b>Pool Party</b>	<b>Misc Products</b>	<b>TOTAL</b>
	\$5,911.00	\$5,192.50	\$1,739.50	\$2,900.00	\$269.00	\$16,012.00

<b>Attendance</b>	<b>2 and Under</b>	<b>3-59 years</b>	<b>60+ years</b>	<b>Pass Entries</b>	<b>Day Care Entries</b>
	39	1063	40	248	126

**Program Participation**

<b>Program Name</b>	<b># Enrolled</b>	<b>R</b>	<b>NR</b>	<b>Total Revenue</b>	<b>Total Expenditure</b>
Zumba	260			\$260.00	
Youth Volleyball 10-12 and 13-15					\$2,013.75
Summer Recreational T-Ball	72	30	42	\$2,850.00	
Book Club	9				
Tot-time	39				
Adult Sand Volleyball League	6 teams			\$1,050.00	

**Reservation Information**

	<b>R</b>	<b>NR</b>	<b>Total Revenue</b>
<b>Total # Permits Created</b>	<b>43</b>	<b>35</b>	<b>\$3577.50</b>
Community Center			0
Shelters	40	33	\$2917.50
Fields	3		\$60.00
Pool Party-School Day Care		143	\$500.50
Pool Party Reservation		2	\$600.00

**Community Center Use**

<b>Community Center</b>	<b>Total Number</b>	<b>R</b>	<b>NR</b>	<b>Total Revenue</b>
Track Passes Scanned	32	22	10	
Dollar General Scanned	5			
Employee Passes Scanned	1			
AWG Passes Scanned	36			
# Youth Scanned	30			
# Seniors Scanned	68	46	22	
Walk In Users	110	56	54	\$328.00
New Passes Sold 17 & Under	15	15	0	
New Passes Sold 18 - 59	0	0	0	
New Passes Sold 60+	5	2	3	
New Track Passes Sold	0	0	0	

**Senior Spirits Participation Numbers**

Week 1, May 1-5, 2012	114
Week 2, May 7-12, 2012	112
Week 3, May 14-19, 2012	92
Week 4, May 21-26, 2012	82
Week 5, May 27-31, 2012	84

# COMMUNITY DEVELOPMENT DEPARTMENT

## Sub-group: Economic Development

### Monthly Management Report: May 2012

#### Business Recruitment / Retention & Expansion

- Met with Jeff Haynes of Boyle Investment – Nashville, and tentatively set up some forward motion for Mr. Haynes to assist the City of Goodlettsville with regard to being able to attract companies who are looking to relocate the “back office operations” to Middle Tennessee.
- Worked with Hollie Cummings (NAIOP) for getting a bus stop in Goodlettsville for the annual NAIOP bus tour in October.
- Met with numerous community and development personnel regarding the possibility of getting a new grocery store along North Dickerson Road. Demographics say that the city needs a grocery along this stretch of highway. Not only that, more citizens have called the voicemail system about an additional grocery on North Dickerson than just about any other issue.
- Met two times with Ruth’s Flowers (South Dickerson – Goodlettsville) which is wanting to basically double the size of their business. They are having to “work through” the requirements (zoning and building codes) of what they will have to do to meet city ordinances.
- Participated with Cornett Publishing and Journal Communications regarding a possible advertising campaign for 2013.
- Met with a group of State of Tennessee ECD recruitment people at Highland Crest in Springfield regarding strategies and tactics to be employed by the State while working with local ECD offices.
- Met with Kyle Armstrong, Executive Vice President of Baron + Dowdle Construction regarding a “strong possibility” for a new business to be located just north of Prevost on the vacant ten acres.
- Attended the quarterly P2020 marketing/recruitment committee meeting at Bass Berry Sims
- Met two times with Donna Griggs, president of E3 Performance Group. E3 Performance is a recently relocated consulting firm from Evansville, Indiana to White House. E3 is looking possibly at further relocating their offices to Goodlettsville.
- **NOWHERE TO GROW**
  - There are two companies in Goodlettsville with whom I have met that have been growing by leaps and bounds. One company started in 2007 with two employees and today they have 220 employees. They are occupying multiple buildings around Goodlettsville ... and if they don’t find somewhere to grow (quickly), we might lose them. The second company, a manufacturer, is also growing very rapidly and now needs upward of 150,000 square feet ...

and Goodlettsville has nothing. This is wonderful to have such growing companies ... but sad that we will probably lose them because we have nothing available for them.

### **Statistics / Trends / News**

- Incredible Dave's, the entertainment venue that opened July 30, 2011, filed for bankruptcy reorganization proceedings under the federal bankruptcy code Chapter XI. The filing was made in Nashville on May 23, 2012. Conversations with Mr. Lawrence stated that the re-opening of Opry Mills Shopping Mall (and the Dave & Buster's entertainment venue) caused some of his demise.
- **NASHVILLE, TENN. May 31, 2012** — Gaylord Entertainment Co. (NYSE: GET) has entered into an agreement to sell the Gaylord Hotels brand and rights to manage its four hotels to Marriott International (NYSE: MAR) for \$210 million.
- From the retail reports to which the department subscribes, you will be interested to see that the following corporations are expanding fairly aggressively in 2012. According to a recent report, some of the most active retailers currently include:
  - Subway is hoping to open as many as 2,500 stores worldwide this year.
  - **Dollar General** is planning 650 new stores in 2012 (announced on January 5, 2012)
    - Family Dollar is planning 500 new stores this year.
    - 7-Eleven is planning on at least 300 new stores over the next 12 months.
      - CVS is planning 300 new stores.
  - Dollar Tree is planning 300 units in 2012 – stock split 2-for-1 announced on May 30, 2012.

### **Meetings**

- For the month of May, 2012, the ECD Department participated in many meetings as usual, the most significant of those meetings were with the following organizations:
  - Chaired the monthly ECD committee meeting for the Goodlettsville Area Chamber
  - Met with Cassetty Architecture three times; this is the firm which will be doing the old Goodlettsville Public Library remodel project for the City
  - Met with the Sumner County Executive and JECD for the mandatory quarterly Sumner County ECD meeting at the newly-redone Public Library in Portland
  - Participated in the City's National Day of Prayer at City Hall on May 30, 2012
  - Attended the monthly meeting of the Goodlettsville Planning & Zoning Board
  - Attended commemorative luncheon in Portland honoring Mr. Larry Collins (developer)
  - Met with Prosper Image PR firm regarding the infant stages of planning a fall commercial expo for Goodlettsville
  - Attended the dedication of the Garrett Gardens at the Public Library



## **COMMUNITY DEVELOPMENT**

### **Planning Department**

**June 4, 2012**

#### **Ongoing Activities**

Numerous requests for information related to refinancing of properties in Goodlettsville.

Collection of information and data tied to ongoing developments.

Production of information and data needed for assembly of the monthly Planning Commission agenda.

Produced monthly staff report for the regularly scheduled Planning Commission meeting.

Responded to various requests for information pertaining to completion/implementation of approved plans.

#### **Meetings**

Attended various meetings concerning Goodlettsville's continuing participation in regional efforts:

Metropolitan Planning Organization (MPO)

Power of Ten Regional Summit

TDOT Transportation Reform Demonstration Project

RTA Northeast Corridor Committee

Attended Imagine Goodlettsville meeting

Attended Planning/Economic Development/Codes staff meeting

Sat in on webinar concerning Green Building questions and answers

Met with owners of Ruth's Flowers concerning expansion of their business

#### **Special Projects**

Met with staff intern Jake Wilson concerning possible improvements to existing Goodlettsville street standards

**Goodlettsville Codes Department Activity Report May 2012**

**DEPARTMENT OF 4 EMPLOYEES:**

Larry DiOrio-Codes Director/Fire Marshall

Mike Bauer-Senior Inspector/Fire Marshall

Greg Waite-Inspector/Property Standards

Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshall Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<b><u>Activity</u></b>	<b><u>Scope of Activity</u></b>	<b><u>Total Monthly</u></b>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	40 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	20 inspections
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	0 investigation
Building Inspections	Building Related	20 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	62 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	40 inspections
Signs Removed	Illegal signs removed from city limits	45 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	8 hours/ testing inclu
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code	2 hours

**Goodlettsville Codes Department Building Report May 2012**

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
<b><u>New Residential</u></b>										
20120113	5/24/2012	1,219,004.10	143	51.0-51.02	Units 49-54	100 Placid Grove Lane 49-54	Goodall Builders	23320	6 unit Townhomes	Sumner
<b>Total</b>		<b>1,219,004.10</b>								
<b><u>New Commercial</u></b>										
<b>Total</b>		<b>0.00</b>								
<b><u>Additions &amp; Remodeling</u></b>										
20120093	5/4/2012	1,000.00	25.08	48	15	114 Harris St.	Eric Freeman	Owner	Shed	Davidson
20120094	5/4/2012	125,000.00	34.1	54	30	204 Bluebird Dr.	Vicki Tyner	39604	Commercial Remodel	Davidson
20120095	5/4/2012	20,000.00	25.16	37	2	127 Garrett Dr.	J. O'Mainnin	39604	Porch Addition	Davidson
20120097	5/7/2012		1431	16.01	19	301 Mason Lane	City of Goodlettsville/Flood Home	35914	Shed	Davidson
20120098	5/8/2012	1,500.00	18.07	14	7	310 Mystic Hill Dr.	Peter Constanza	6017	Deck	Davidson
20120099	5/9/2012	20,000.00	26.09	55	26	410 Moss Trail	John Shelby	Owner	Residential Remodel	Davidson
20120100	5/10/2012		26.13	20		703 Rivergate Pkwy.	St. George Market II/Shell	Owner	Temp. Sign	Davidson
20120101	5/10/2012	200.00	25.4	99		213A S. Main St.	Main Street Stength & Conditioning	Ken Binkley Sign	Sign	Davidson
20120102	5/10/2012	200.00	26	104	Unit 14	900 Conference Dr.	Plaza Mexican Grill	Ken Binkley Sign	Sign	Davidson
20120103	5/10/2012	28,350.00	34.5		24	305 Gates Rd.	Pam Christy	6875011	Residential Addition	Davidson
20120107	5/15/2012	23,000.00	18.07	34		102 Utley Dr.	Ralph Crary	27884	Sunroom Addition	Davidson
20120108	5/21/2012	1,000.00	26	105	Unit 1A	842 Conference Dr. Unit 1A	W. Fred & Whitle Williams	62531	Commercial Remodel	Davidson
20120111	5/23/2012	1,000.00	33.06	16		364 Solitude Circle	Rita Goodlow	60788	Install generator	Davidson
20120112	5/23/2012	300	25	70		901 S. Dickerson Road	Hometown Café and Catering	Ken Binkley Sign	Sign	Davidson
20120115	5/25/2012	23,000.00	18.8	12.48-49		708 N. Main St.	Tommy Cunningham	Owner	Commercial Roof	Davidson
20120116	5/29/2012		143F	A-13	13	134 Tara Lane	Michael Turano	Owner	Pool	Sumner
20120118	5/30/2012	3,200.00	19.14	16	60	100 Northcreek Blvd.	Best Western Inn/Patel	5927	Install Chairlift for Pool	Davidson
20120119	5/31/2012	1,000.00	26.09	60	65	401 Moss Trail	Tina Parsons	Shed	Mike Parsons	Davidson
<b>Total</b>		<b>248,750.00</b>								
<b>Total New Residential</b>		<b>1,219,004.10</b>			<b>Single Family Dwellings</b>					
<b>Total New Commercial</b>		<b>0.00</b>			<b>Davidson</b>		<b>0</b>			
<b>Total Add/Remodels</b>		<b>248,750.00</b>			<b>Sumner</b>		<b>6</b>			
<b>Total All Permits</b>		<b>1,467,754.10</b>			<b>Total</b>		<b>6</b>			



## City of Goodlettsville

### Project Status Update May 2012

Changes to this report from the previous month is noted in **RED**

## EQUALIZATION TANK

**Project Cost:** \$7,014,268.29

**Engineer / Architect / Consultant:** CDM, Inc.

**Contractor:** W.L. Hailey, Inc.

**Status:** **99.9 % Complete**

**Completion Date:** Substantial was accomplished on March 27, 2012  
Final – **June 20, 2012 Scheduled**

\*The City is currently withholding all pay requests in order to satisfy the monetary balance of liquidated damages.

**Notable outstanding issues:**

1. Extended Warranties
2. Liquidated Damages



**EXTERIOR**



**INTERIOR**

## PHASE V SEWER REHABILITATION

**Project Cost:** \$4,427,954.34  
**Engineer / Architect / Consultant:** GRW, Inc.  
**Contractor:** Moore Construction  
**Status:** **Work Complete 86.14% Approximate  
Time Complete 95.5% Approximate**  
**Completion Date:** June 30, 2012  
**Notable outstanding issues:** None noted

## COMMUNITY DEVELOPMENT FACILITY

**Project Cost:** \$225,000.00  
**Engineer / Architect / Consultant:** **Cassetty Architecture**  
**Status:** **Under Design**  
**Completion Date:** **August 30, 2012**  
**Notable outstanding issues:** **NONE**

## ROADSCAPE PROJECT

**Project Cost:** \$157,000.00  
**Engineer / Architect / Consultant:** Kimley-Horn and Associates  
**Status:** **Construction has begun.**  
**Completion Date:** **July 30, 2012 ESTIMATED**  
**Notable outstanding issues:** **NONE**



**LANDSCAPE LAYOUT PLAN**

**TWO MILE PARKWAY & I-65**

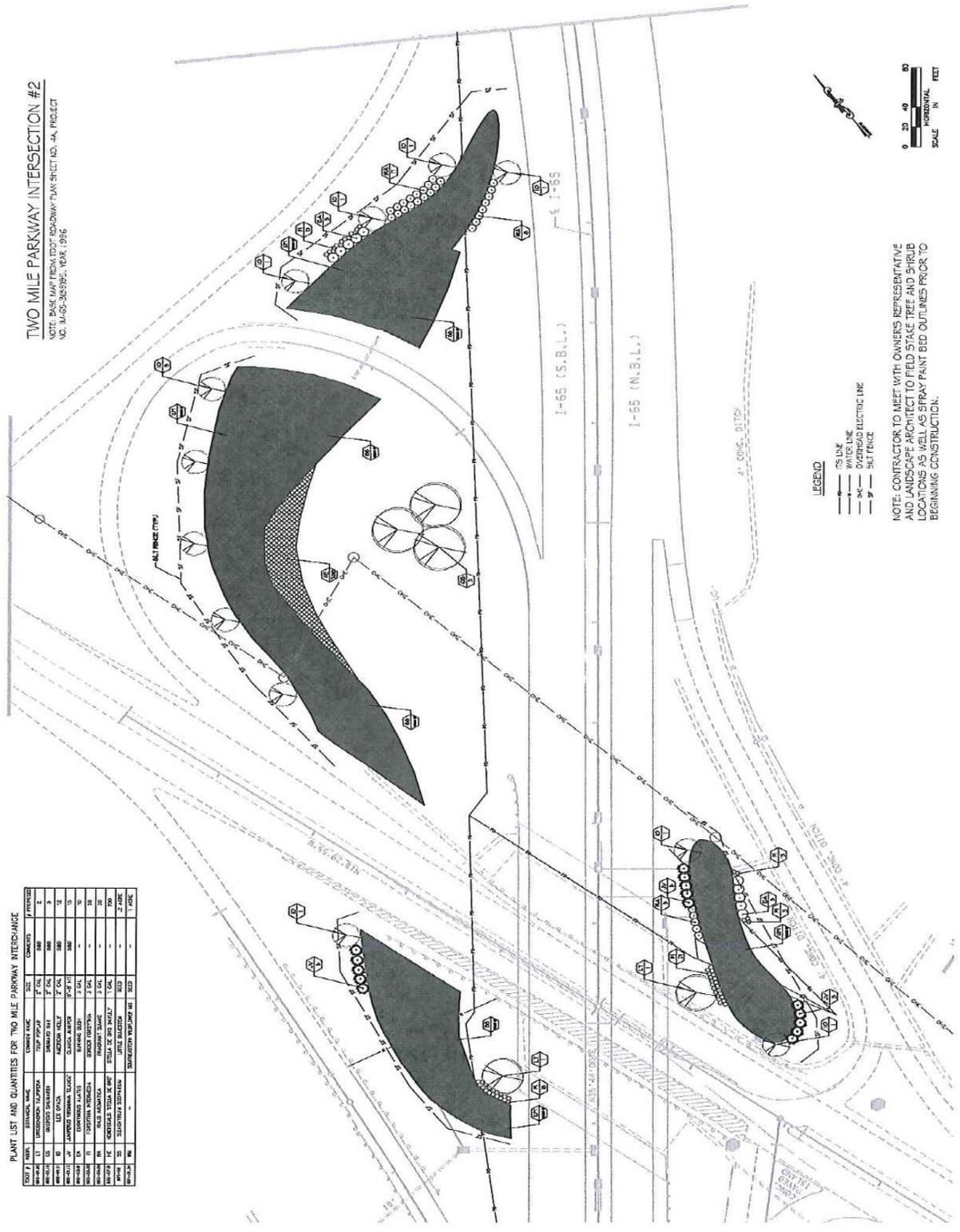
**GOODLETTSVILLE**

**GRANT PROJECT**

© 2011 Kimley-Horn and Associates, Inc.  
209 North Avenue South  
Nashville, TN 37203  
Tel: (615) 564-7701  
Fax: (615) 564-7292

KIMLEY-HORN  
and Associates, Inc.

DESIGNED BY:	AWC
DRAWN BY:	AWC
CHECKED BY:	AWC
DATE:	07/27/11
PROJECT NO.:	1000000
SHEET NUMBER:	1-2



**TWO MILE PARKWAY INTERSECTION #2**

NOTE: BASE MAP FROM DOT HIGHWAY PLAN SHEET NO. 4A, PROJECT NO. 14-60-365395, YEAR 1996

**PLANT LIST AND QUANTITIES FOR TWO MILE PARKWAY INTERSECTION**

ITEM #	SYMBOL	PLANT NAME	COMMON NAME	SIZE	QUANTITY	REMARKS
001	11	UNIDENTIFIED PLANT	TRUMP POPPY	2" OAL	1000	
002	12	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
003	13	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
004	14	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
005	15	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
006	16	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
007	17	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
008	18	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
009	19	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
010	20	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
011	21	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
012	22	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
013	23	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
014	24	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
015	25	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
016	26	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
017	27	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
018	28	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
019	29	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
020	30	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
021	31	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
022	32	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
023	33	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
024	34	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
025	35	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
026	36	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
027	37	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
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029	39	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
030	40	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
031	41	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
032	42	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
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070	80	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
071	81	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
072	82	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
073	83	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
074	84	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
075	85	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
076	86	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
077	87	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
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088	98	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
089	99	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	
090	100	UNIDENTIFIED PLANT	SHRUB	2" OAL	1000	

**LEGEND**

- GAS LINE
- WATER LINE
- OVERHEAD ELECTRIC LINE
- SIDEWALK
- UTILITY DITCH

NOTE: CONTRACTOR TO MEET WITH OWNERS REPRESENTATIVE AND LANDSCAPE ARCHITECT TO FIELD STAKE TREE AND SHRUB LOCATIONS AS WELL AS SPRAY PAINT BED OUTLINES PRIOR TO BEGINNING CONSTRUCTION.



## GREENWAY / BICYCLE / PEDESTRIAN DEVELOPMENT

<b>Project Cost:</b>	<b>\$3,000,000.00</b>
<b>Engineer / Architect / Consultant:</b>	<b>Lose and Associates</b>
<b>Status:</b>	<b>Environmental and Archaeological Clearances have been completed and submitted to TDOT and FHWA.</b>
<b>Completion Date:</b>	<b>To Be Determined</b>
<b>Notable outstanding issues:</b>	<b>Public Meeting was held on May 29, 2012</b>

## SIGNALIZATION & SYNCHRONIZATION IMPROVEMENTS

<b>Project Cost:</b>	<b>\$495,000.00</b>
<b>Engineer / Architect / Consultant:</b>	<b>Gresham Smith and Partners</b>
<b>Status:</b>	<b>TDOT Notice to Proceed for Engineering has been issued</b>
<b>Completion Date:</b>	<b>September 2012</b>
<b>Notable outstanding issues:</b>	<b>None</b>

## PLEASANT GREEN POOL

<b>Project Cost:</b>	<b>\$125,000.00</b>
<b>Status:</b>	<b>Bids were opened on January 31<sup>st</sup> and were as follows:</b>
• General Renovation	\$72,536.00
• Installation of PVC Liner	\$44,000.00

**New Deck has been repaired**

**New ADA lift chair has been installed**

**Installation of the new pool liner has been completed**

**Installation of New filtration system is underway.**

**Completion Date: COMPLETED**

**Notable outstanding issues: None Currently**



**PLEASANT GREEN POOL**

## PAVING IMPROVEMENTS

<b>Project Cost:</b>	<b>\$620,000.00</b>
<b>Contractor:</b>	<b>Sessions Paving</b>
<b>Status:</b>	<b>90% of all paving is now completed</b>
<b>Completion Date:</b>	<b>See Below</b>
<b>Notable outstanding issues:</b>	<b>None Noted</b>

<b><u>STREET</u></b>	<b><u>DATE (Tentative)</u></b>
Highland Heights (Long Side)	September 9, 2011
Pleasant Green Drive	September 12, 2011
Garrett Drive	September 12, 2011
Moss Trail (Pleasant Green to Main Street)	September 12, 2011
Angela Circle	September 19, 2011
Mason Circle	September 20, 2011
Mason Court	September 20, 2011
Mason Lane (North of Loretta)	September 20, 2011
North Cartwright (Tyson to Long Hollow)	September 21, 2011
Two Mile Pike	September 22, 2011
Dorothy Drive	September 23, 2011
Ellen Drive	September 23, 2011
Dorchester Court	September 26, 2011
Butleigh Court	September 26, 2011
Corbridge Court	September 26, 2011
Hanover Court	September 26, 2011
Hollis Court	September 26, 2011
Moncrief Avenue	September 27 & 28 20