



City Manager Report: August 2017

Distributed: September 20, 2017



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

Moss-Wright Park during totality of the Great American Eclipse on Monday, August 21st. Moss-Wright Park welcomed guests from over 34 states and 8 countries for the Get Eclipsed in Goodlettsville event.

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September 18, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the August, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

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A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: August, 2017

Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
 - Denied Ordinance 17-906, an ordinance to amend Title 14 Chapter 2 of the Goodlettsville Municipal Code to incorporate vehicular, craft and related equipment sales as a permitted use in the IR, Industrial Restrictive zoning district.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 17-752, a resolution ratifying the appointment and membership to the Beer Board and Visitors and Tourism Board.
 - Approved Resolution 17-753, a resolution approving an application for the Congestion Mitigation and Air Quality Grant from the State of Tennessee Department of Transportation for the purpose of constructing sidewalks along Loretta Drive.
 - Resolution 17-754, a resolution committing that Goodlettsville is opposed to so-called “white supremacy” in all forms failed due to lack of motion.

Legislative Matters Forthcoming

- Rezoning Ordinances.
- TAP Grant application.
- Surplus Resolution.

Commissions and Boards

- **Planning Commission**
 - Denied recommendation to the City Commission to amend the Zoning Map from R-25, Low Density Residential to R-15, Medium Density Residential for a 1.2 acre property at Page Drive and Caldwell Lane. Property referenced as Sumner County Tax Map 1430, Group B, and Parcel 012.00. Property Owners: William and Deborah Corbitt.

- Deferred recommendation to the City Commission to amend the Zoning Map from A, Agricultural and R-10, Medium Density Residential to HDRPUD, High Density Residential Planned Unit Development and preliminary master plan approval for 199 townhomes and 37 single unit detached residential lots on 71.63 acres at Memorial Drive, French Street, and Harris Street. Properties referenced as Davidson County Tax Map/Parcel #02500005800 and 02508002800. Property Owner: Evelyn Banner Sutton (9.1 #18-17) Advertised as Sutton Subdivision.
 - Approved reduction and extension of the \$645,000 subdivision improvement performance bond for Copper Creek Section 2 Phase 1/Meritage Homes.
 - Approved recommendation to the City Commission to amend the Zoning Ordinance Section 14-206 Commercial District Regulations, item 6. Commercial Core Overlay District to permit ground/monument signs and minimum setback requirements.
 - Discussed Rivergate Parkway and Main Street planning studies, 213 S. Main Street, sidewalks in commercial/industrial developments, short term rentals in residential zoning districts, Copper Creek 1-2 Drainage Plan Revision, Candlewood Inn Suites, Sumner County Urban Growth Boundary, and Public Forum on Planning Related Topics.
- **Board of Zoning Appeals**
 - The Board of Zoning Appeals did not meet during the month of August.
- **Beer Board**
 - Approved an on-site restaurant beer permit to Ponobe's Party bar and Grille located at 903 Rivergate Parkway conditional on receiving her final inspection from Metro Plumbing.
 - Approved a permit for a name change from Happy Asian Bistro to Po Thai.
- **Industrial Development Board**
 - Industrial Development Board did not meet during the month of August.
- **Parks and Recreation Advisory Board**
 - The Parks Board did not meet during the month of August.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

Economic Development & Marketing Report: August 2017

Note: I began working in Economic Development on August 14th. Allison Baker, City Recorder, is now the Website Administrator and the Public Information Officer for the Administration Division.

Economic Development: Making Contacts, Business Recruitment & Expansion

- Attended the Sumner County Joint Economic & Community Development Board Meeting – main discussions were regarding urban growth boundary lines and the total eclipse coming to the area
- Met with a developer and the Goodlettsville Planning Director Addam McCormick, to discuss possibilities for North Creek Commons and Business Park
- Attended Forward Sumner Partnership Event, guest speaker Senator Bob Corker
- Met with Jeff Hite, VP of Economic Development for the Nashville Chamber of Commerce, and Goodlettsville City Manager Tim Ellis, to get looped in with ECD matters

Marketing & PR

- Held an introduction meeting with participating employees for the Employee Highlight Film Project
- Worked with local videographer and employees for film project over 2 days: interviewed employees and job shadowed them
- Met with the City Manager, Assistant City Manager, City Recorder and City Clerk to discuss website management and public information officer duties changing over to the City Recorder and City Clerk as a back-up
- Met with the “Get Eclipsed in Goodlettsville” special event committee to finalize event details
- Interviewed with News 2 to promote the “Get Eclipsed in Goodlettsville” event
- Worked the “Get Eclipsed in Goodlettsville” total solar eclipse event at Moss-Wright Park by aiding in viewing glasses distribution, promotion with facebook live and answering inquiries from tourists
- Volunteered at Goodlettsville Middle School on the first day of school
- Coordinated the Citizens Leadership Academy details
- Created the city newsletter for August for distribution in utility bill mailings
- Reviewed the Economic Development section for the upcoming Goodlettsville Lifestyles Magazine

Finance and Administration Monthly Report

August 2017

FINANCE

- Met with City Engineer and Community Development Partners to discuss grant applications
- Newly hired IT Director began work.
- Angi Bain met with Senior Citizens at their weekly luncheon to discuss property tax freeze and relief programs
- Attended TCRS meetings with employees to explain their 457/401 K program
- Closed the City's books in the financial software and ran reports for auditors
- Worked with Metro Internal Audit and the City's auditors on upcoming Hotel/Motel Tax audit
- Prepared for and participated in the Citizen's Leadership Academy-Finance and Administration session

HUMAN RESOURCES

- August 8- Citizens Academy, Administration presentation
- August 29 & 30 – Coordinated TCRS 457 info meetings.
- Hired: IT Director, Tourism Director, 2 part-time firefighters, part-time RSA
- Terms during the month: All lifeguards.
- Worker's Compensation accidents in the month: 0
- Full-time employees: 132; Part-time employees: 43.
- Job opening: RSA at Community Center

**City of Goodlettsville
Financial Summary
July 2017 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	6,027,171	2,090,841	288%
Sanitation	225,149	126,941	177%
Tourism	894,692	393,588	227%

CASH IN BANK

General Fund	6,127,423
Sanitation	71,109
Tourism	928,690
Sewer	11,422,411
Stormwater	1,060,771
Total Cash	19,610,404

SALES TAX COLLECTIONS

Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	47,850	53,696	324,789	301,770	372,639	355,467
Sep	52,626	53,887	294,694	273,542	347,320	327,429
Oct	44,747	43,086	295,987	276,764	340,734	319,850
Nov	49,487	48,095	309,704	306,882	359,191	354,977
Dec	50,809	50,706	298,879	280,760	349,688	331,466
Jan	52,502	45,928	317,233	288,519	369,735	334,446
Feb	65,165	57,310	513,341	475,700	578,506	533,009
Mar	46,854	45,307	253,665	272,459	300,519	317,766
Apr	36,590	43,083	270,591	287,449	307,181	330,532
May	61,287	51,256	343,134	338,650	404,421	389,906
Jun	57,546	48,736	292,456	287,021	350,002	335,757
Jul	79,062	45,668	263,935	291,373	342,997	337,041
YTD	565,463	541,090	3,514,472	3,389,515	4,422,931	4,267,646 3.64%

*Governmental Revenues are typically received in arrears, i.e., July revenues are received in August.
The revenues collected in July, were for the month of June, and were recorded in prior year financials.*

**City of Goodlettsville
Financial Summary
July 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	958,262	958,262	13,375,000	7.16%
General Fund	Expenditures	2,666,272	2,666,272	16,213,026	16.45%
Net Increase/Decrease		(1,708,010)	(1,708,010)	(2,838,026)	
Sanitation Fund	Revenues	102,849	102,849	1,029,000	10.00%
Sanitation Fund	Expenditures	71,280	71,280	1,004,232	7.10%
Net Increase/Decrease		31,569	31,569	24,768	
Tourism	Revenues	126,594	126,594	671,000	18.87%
Tourism	Expenditures	90,057	90,057	710,689	12.67%
Net Increase/Decrease		36,537	36,537	(39,689)	
Sewer	Revenues	594,938	594,938	5,691,000	10.45%
Sewer	Expenses	715,739	715,739	7,197,678	9.94%
Net Increase/Decrease		(120,801)	(120,801)	(1,506,678)	
Stormwater Utility	Revenues	89,704	89,704	931,500	9.63%
Stormwater Utility	Expenses	47,641	47,641	1,866,562	2.55%
Net Increase/Decrease		42,063	42,063	(935,062)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	251,504	251,504	1,831,363	14%
Planning and Codes	73,707	73,707	558,678	13%
Police	679,279	679,279	5,312,190	13%
Fire	289,504	289,504	2,233,277	13%
Hwys & Streets	589,428	589,428	2,840,441	21%
Parks/Recreation	379,833	379,833	1,971,332	19%
Miscellaneous	400,956	400,956	1,465,745	27%
Total General Fund Expenditures	2,664,211	2,664,211	16,213,026	16%



**AUGUST 2017
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
08.01.2017	SABRINA ROSSI JAMES	MAKING JEWELRY & SELLING ONLINE	325 WITHAM COURT GOODLETTSVILLE, TN 37072	SABRINA JAMES	914.260.6141
08.03.2017	RON'S GENERAL MAINTENANCE	GENERAL MAINTENANCE FOR APARTMENTS	825 SOUTH DICKERSON RD GOODLETTSVILLE, TN 37072	RONALD O'SALE	615.200.4896
08.04.2017	BABY BOOMER COSMOS, LLC	T-SHIRTS AND MERCH SOLD ONLINE	407 MOSS TRAIL GOODLETTSVILLE, TN 37072	JOHN FEY	615.859.2423
08.04.2017	STAMPS AUTO SALES	USED CAR SALES	1034 LOUISVILLE HIGHWAY GOODLETTSVILLE, TN 37070	DAVID VERNON STAMPS JR.	615.593.2015
08.40.2017	MIKKIE FUNDS, LLC	SERVICES - MANAGEMENT CONSULTING AND FINANCIAL	2067 KATHERINE DRIVE GOODLETTSVILLE, TN 37072	CAROL YN PILLOWS	615-507-9892
08.09.2017	RYDER TRUCK RENTAL, INC.	VEHICLE MAINTENANCE	500 SOUTH CARTWRIGHT STREET GOODLETTSVILLE, TN 37072	KEITH GEIER	615.254.1969
08.10.2017	KEVIN S. BRYANT VOICE ACTING	RECORDING VOICE FOR NARRATION FOR RADIO, TV	807 LORETTA DRIVE GOODLETTSVILLE, TN 37072	KEVIN BRYANT	615.670.6658
08.10.2017	MR. TIE-DYE	HANDYMAN SERVICES	807 LORETTA DRIVE GOODLETTSVILLE, TN 37072	KEVIN BRYANT	615.543.5696
08.10.2017	NASH ERECTION AND WELDING, INC.	FABRICATE & ERECT STRUCTURAL STEEL	212 JACKSON STREET GOODLETTSVILLE, TN 37072	SANDY SHOWNING	615.756.4292
08.11.2017	TC PLASTERING	STUCCO	825 POND ROAD DICKSON, TN37055	TIM CARTER	615.375.7374
08.11.2017	CREATIVE WALL SOLUTION, INC.	STUCCO	727 BELL ROAD, APT 605 GOODLETTSVILLE, TN 37072	ERNESTO ALONSO	757.615.2580
08.14.2017	EZO SCIENTIFIC SOLUTIONS (ESS) L	SELLING CONSUMABLES, CLOTHES, GLOVES, ETC.	914 LENOX PLACE GOODLETTSVILLE, TN 37072	EZDEN BASS	615.892.1774
08.14.2017	DELANEY'S STREET EATS	MOBILE FOOD TRAILER	275 PARKER ROAD PORTLAND, TN 37148	ANDY DELANE	615.708.3262
08.15.2017	ADVANCED CONCRETE SYSTEMS, LLC	GYPSSUM CEMENT APPLICATIONS	312 SAND HILL ROAD LAVERGNE, TN 37066	PAT ADAMS	513.889.3896
08.21.2017	FUTURE LEADERS OF EXCELLENCE ACADEMY	CHILDCARE CENTER	708 NORHT MAIN STREET GOODLETTSVILLE, TN 37072	LESLIE BUGGS	615.364.9765



**AUGUST 2017
NEW BUSINESS LICENSES
(CONTINUED)**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
08.24.2017	EDWARD JONES CO. LP	BROKERAGE FIRM	533 RIVERGATE PARKWAY GOODLETTSVILLE, TN 37072	BRIDGIT BENNETT	615.822.4985
08.29.2017	GOODLETTSVILLE BARBER SHOP	BARBER SHOP	419 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	KENT BLANTON	615.948.1088
08.30.2017	EXTREME ELECTRIC, INC.	ELECTRICAL CONTRACTOR	3755-B DICKERSON PIKE NASHVILLE, TN 2707	LINDA RALEY	615.612.7701

**AUGUST 2017
NEW BEER PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
08.09.2017	PO THAI	THAI RESTAURANT	919 CONFERENCE DRIVE, STE 1 GOODLETTSVILLE, TN 37072	PHOUTACHAK KONGSANA	615.851.7500
08/31/2017	PMARIE 3, LLC DBA: PONOBE'S PARTY BAR AND GRILLE	BAR/GRILLE	903 RIVERGATE PARKWAY GOODLETTSVILLE, TN 37072	PONCITA JOBE	615.586.7232

MONTH OF AUGUST 2017**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN AUGUST 2017 - 197NUMBER OF DEFENDANTS APPEARING IN COURT

AUGUST 8TH	71	9:00	A.M.
AUGUST 8TH	36	1:00	P.M.
AUGUST 15 TH	22	1:00	P.M.

 TOTAL FOR MONTH

AUGUST 15 TH	14	8:30	A.M.
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	1
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	56
EIGHT HOUR SCHOOL	10

Goodlettsville Police Department

Chief Goodwin's Monthly Report

August 2017

August 1st the department held its 4th National Night Out Against Crime at Moss-Wright Park. We also participated in a NNO event held by the apartment management at Rivergate Meadows apartments. August 2nd and 3rd Chief Goodwin attended the TACP Conference in Murfreesboro. August 3rd Chief Goodwin was present at Music on Main. August 9th Chief Goodwin attended the Beer Board meeting. Chief Goodwin and Commander Cherry attended the Burton Heights Neighborhood Watch picnic on August 12th. August 16th Chief Goodwin attended the Drug Task Force meeting. August 20th Chief Goodwin, Commander Cherry, Sgt. Deloach and Officer Bardill provided for the safety and security for those that attended the Pre-Eclipse event at Moss-Wright Park. August 21st a large portion of the department, along with several community volunteers, provided traffic direction, safety and security for those attending the Eclipse at Moss-Wright Park. Chief Goodwin attended the Chamber luncheon on August 24th and the ribbon cutting at Rust & Ruffles on August 25th.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of August and 33.2 pounds of unwanted pharmaceuticals were deposited. Since its use 1193.4 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing August 2017 to August 2016 Crime Against Person increased from 22 to 23 an 4% increase, and Crime Against Property increased from 58 to 88 a 34% increase and overall we had an increase 80 to 111 incidents. Our UCR total for the month was a 45% increase from 42 to 76 incidents.

Our proactive efforts were good for the month of August. Our officers made 787 Traffic Stops and 6 Terry Stops. They made 83 Traffic Arrests and 6 DUI Arrests. From these Traffic Stops resulted 6 Felony charges, 100 Misdemeanor charges, and 10 warrants were served. They had 33 drug confiscations (21 from traffic stops). They issued 30 Misdemeanor Citations, made 68 Physical Arrests with 46 Misdemeanor charges and 16 Felony charges. They made 3 Juvenile Misdemeanor Arrests, 3 Juvenile Felony Arrests and issued 2 Juvenile Citations.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 17 Warrant Service Attempts. They served 21 Felony Warrants and 48 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 206 apartment checks, 376 checks of neighborhoods, 270 businesses checks and 268 park checks. They had 937 Community Contacts. They issued 459 Park Smarts.



AUGUST TIBRS

TIBRS Group A Offenses

	2017 Offenses Reported	2016 Offenses Reported
Crimes Against Persons	23	22
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	2	1
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	3	2
Simple Assault	17	16
Intimidation	0	3
Stalking	0	0
Crimes Against Property	88	58
Arson	0	0
Bribery	0	0
Burglary	14	7
Counterfeiting/Forgery	2	0
Destruction/Damage/ Vandalism	5	4
Embezzlement	5	3
Extortion/Blackmail	0	0
Fraud - False Pretenses	5	5
Fraud - Credit Card/ATM	0	1
Fraud - Impersonation	3	3
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	2	2
Robbery	2	1
Stolen Property Offenses	3	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	24	14
Theft From Building	4	1
Theft From Coin Machine	1	0
Theft From Motor Vehicle	9	8
Theft of Motor Vehicle Parts	3	0
Theft - All Other Larceny	6	9
Total Group A Offenses	111	80

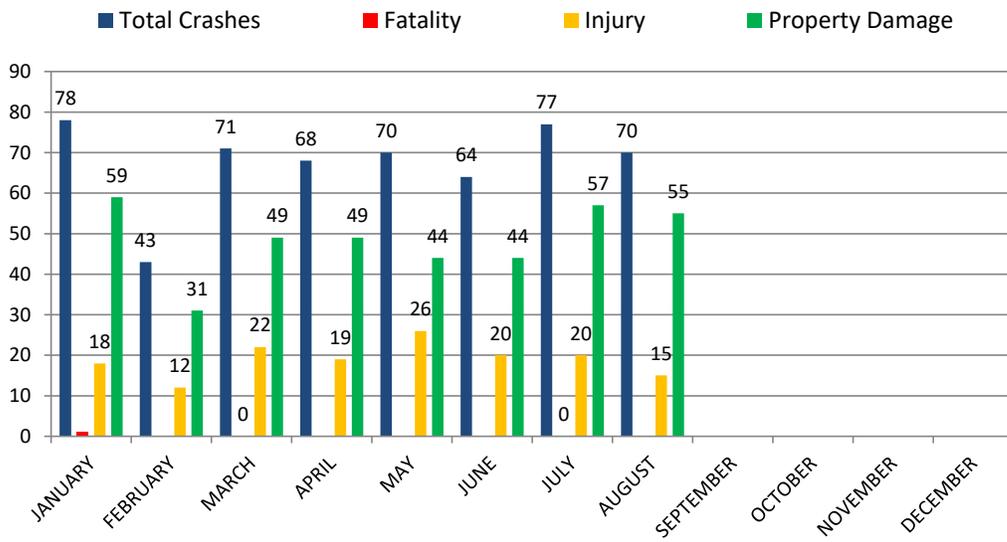


JULY TO DECEMBER 2017

TIERS Group A Offenses	2017	JUL 2017	JUL 2016	AUG 2017	AUG 2016	SEP 2017	SEP 2016	OCT 2017	OCT 2016	NOV 2017	NOV 2016	DEC 2017	DEC 2016	2016 Offenses TOTAL	% CHANGE
Crimes Against Persons	36	13	21	23	22	0	43	-16.28%							
Murder	0	0	0	0	0									0	NC
Negligent Manslaughter	0	0	0	0	0									0	NC
Kidnaping/Abduction	1	1	0	0	0									0	NC
Forcible Rape	2	0	0	2	1									1	100.00%
Forcible Sodomy	0	0	0	0	0									0	NC
Sexual Assault W/Object	0	0	0	0	0									0	NC
Forcible Fondling	2	1	1	1	0									1	100.00%
Incest	0	0	0	0	0									0	NC
Statutory Rape	2	2	0	0	0									0	NC
Aggravated Assault	3	0	4	3	2									6	-50.00%
Simple Assault	26	9	13	17	16									29	-10.34%
Intimidation	0	0	3	0	3									6	-100.00%
Stalking	0	0	0	0	0									0	NC
Crimes Against Property	158	70	63	88	58	0	121	30.58%							
Arson	0	0	0	0	0									0	NC
Bribery	0	0	0	0	0									0	NC
Burglary	19	5	3	14	7									10	90.00%
Counterfeiting/Forgery	5	3	0	2	0									0	NC
Destruction/Damage/ Vandalism	14	9	10	5	4									14	0.00%
Embezzlement	7	2	2	5	3									5	40.00%
Extortion/Blackmail	0	0	0	0	0									0	NC
Fraud - False Pretenses	11	6	2	5	5									7	57.14%
Fraud - Credit Card/ATM	0	0	0	0	1									1	-100.00%
Fraud - Impersonation	6	3	1	3	3									4	50.00%
Fraud - Welfare	0	0	0	0	0									0	NC
Fraud - Wire	0	0	0	0	0									0	NC
Motor Vehicle Theft	4	2	1	2	2									3	33.33%
Robbery	3	1	1	2	1									2	50.00%
Stolen Property Offenses	5	2	1	3	0									1	400.00%
Theft - Pocket-picking	0	0	0	0	0									0	NC
Theft - Purse Snatching	0	0	0	0	0									0	NC
Theft - Shoplifting	39	15	26	24	14									40	-2.50%
Theft From Building	9	5	7	4	1									8	12.50%
Theft From Coin Machine	1	0	1	1	0									1	0.00%
Theft From Motor Vehicle	17	8	2	9	8									10	70.00%
Theft of Motor Vehicle Parts	5	2	1	3	0									1	400.00%
Theft - All Other Larceny	13	7	5	6	9									14	-7.14%
Total Group A Offenses	194	83	84	111	80	0	164	18.29%							

2017 TITAN CRASH REPORTS

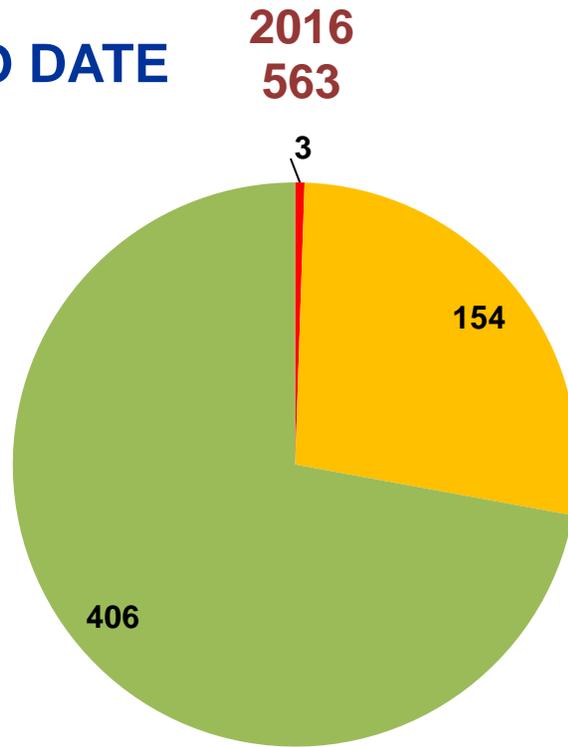
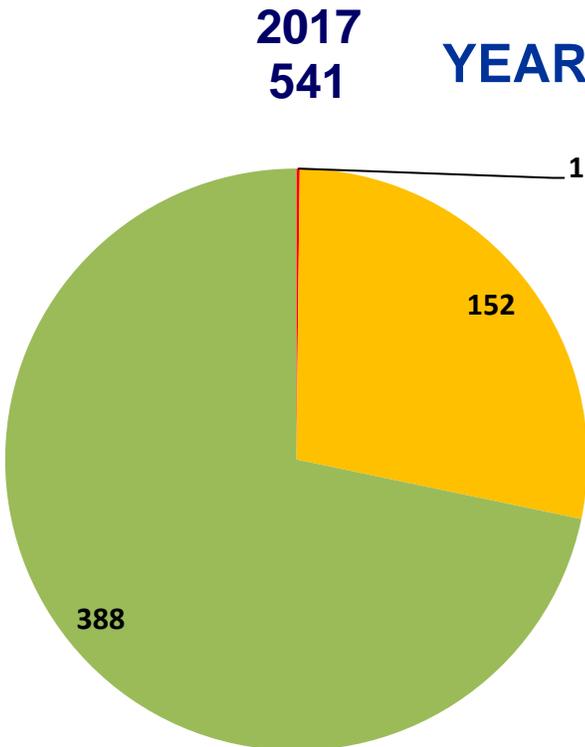
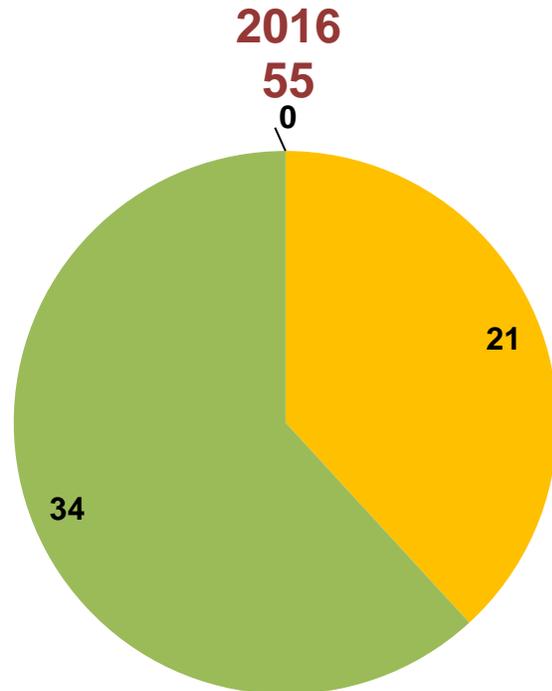
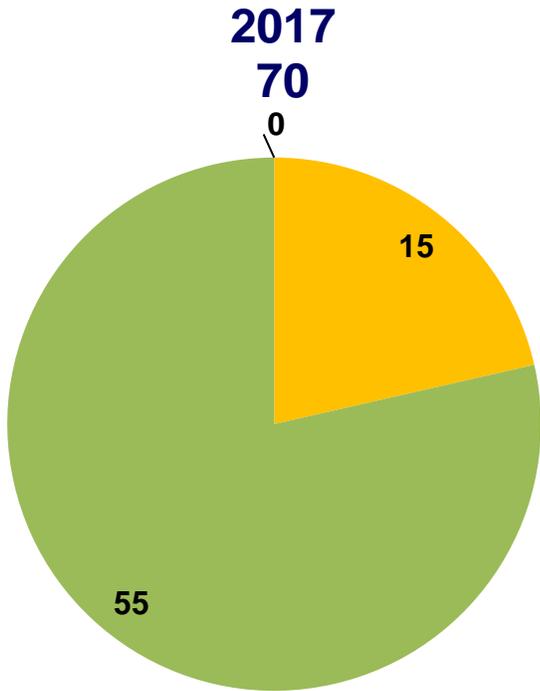
(January 1 to August 31, 2017)





AUGUST TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





AUGUST COMPSTAT WEEKS 31 THRU 35

	2017	2016	2017 YTD		2016 YTD		% change	2016 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	1
Rape	2	1	YTD	9	YTD	2	350.00%	2
Robbery (Commercial)	1	0	YTD	2	YTD	0	NC	3
Robbery (Street)	3	1	YTD	13	YTD	8	62.50%	9
Aggravated Assault	2	2	YTD	21	YTD	18	16.67%	29
Aggravated Assault - Dom Viol	1	1	YTD	11	YTD	8	37.50%	15
Burglary (Commercial)	5	2	YTD	21	YTD	10	110.00%	23
Burglary (Residential)	9	5	YTD	33	YTD	26	26.92%	39
Auto Burglaries	12	8	YTD	62	YTD	38	63.16%	61
Larceny	12	7	YTD	89	YTD	91	-2.20%	127
Shoplifting	27	13	YTD	167	YTD	171	-2.34%	260
Motor Vehicle Theft	2	2	YTD	23	YTD	19	21.05%	25
Total Offenses	76	42	TOTAL YTD	451	TOTAL YTD	391	15.35%	594

Goodlettsville Police Department
AUGUST 2017 COMPSTAT

	WEEK 31	WEEK 32	WEEK 33	WEEK 34	WEEK 35	TOTAL	2017 YTD		2016 YTD		% change	2015 TOTAL
							YTD	0	YTD	0		
Murders	0	0	0	0	0	0	YTD	0	YTD	0	NC	2
Rape	0	1	0	1	0	2	YTD	9	YTD	2	350.00%	6
Robbery (Commercial)	0	0	0	1	0	1	YTD	2	YTD	0	NC	12
Robbery (Street)	1	0	2	0	0	3	YTD	13	YTD	8	62.50%	9
Aggravated Assault	0	1	0	0	1	2	YTD	21	YTD	18	16.67%	26
Aggravated Assault - Dom Viol	0	0	1	0	0	1	YTD	11	YTD	8	37.50%	12
Burglary (Commercial)	1	0	0	2	2	5	YTD	21	YTD	10	110.00%	22
Burglary (Residential)	1	1	4	2	1	9	YTD	33	YTD	26	26.92%	45
Auto Burglaries	1	1	3	3	4	12	YTD	62	YTD	38	63.16%	74
Larceny	3	3	1	2	3	12	YTD	89	YTD	91	-2.20%	139
Shoplifting	5	6	6	6	4	27	YTD	167	YTD	171	-2.34%	233
Motor Vehicle Theft	0	0	1	0	1	2	YTD	23	YTD	19	21.05%	16
Total Offenses	12	13	18	17	16	76	YTD TOTAL	451	YTD TOTAL	391	15.35%	596



Summary of Month's Activities August 1 – August 31, 2017

Fire Operations

The Department responded to 276 calls for service in the month of August.

Fire Administration

Chief's Comments:

August was an extremely busy month and for starters, a great deal of training was accomplished. Three members attended two weeks of Engine Operator class at the Tennessee Fire Academy (TFACA). This class prepares a firefighter to know and demonstrate every aspect of the Pumper apparatus that is the bread and butter of Fire Department operations. Goodlettsville has taken the extra step of requiring this extensive class before a member is allowed to drive and operate the fire engine on active duty with the department.

We also re-certified Lt. Steven Holland as a Fire Investigator as well as trained him on the new records management system that came on line with the Consolidated Dispatch Center for Sumner County. The Chiefs attended a Training Officer Symposium at TFACA and Chief Reeves taught 3 days of Hazmat refresher to the shifts.

For Community Outreach, the department attended a Touch a Truck with JC Penny's, attended National Night Out hosted by GPD, and worked two days filming job spotlight films to promote the great job done by the city departments. Charitable fund raising included a give back night at the Rivergate Chili's and extensive planning for the department's "STOP, DROP, AND RUN 5K which was actually held September 9th.

Significant events included our participation in the once in a lifetime local Total Solar Eclipse and Chief Reeves deployed to Hurricane Harvey with Tennessee Task Force 1 US&R.

Lastly and as always, the Department continues to push our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will call or come by the station anytime. 615-851-2245.

16 Skills and Drill Plan

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Cumulative Hours Training This Month - 536

Public Education Hours - 16

AUGUST MAINTENANCE

0 Scheduled Services

4 Repairs

Special Projects

Research on cost for budget items

Outstanding Issues

Ram 5500 truck is in the shop and work being done to install lights, sirens, radios, and the bed configuration

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

2 Building Repairs

Fire Special

Training hours- Pump School- 2 weeks this month, Haz Mat Refresher, Target Safety

Rode on Engine numerous times to fill slots

Work done on the Stop Drop and Run 5k and 1-mile fun run

Public Works Report – August, 2017

SOLID WASTE:

- Convenience Center solid waste collected: 20.23 tons
- Solid waste tonnage collected: 425.53 tons
- Recycled materials collected: 34.28 tons
- PIT Construction & Debris: 90 cy
- Compactor: 10.38
- Metals: 5.02 tons
- Bulk Item Pick Ups: 22
- Cart Repairs: 50
- New Residents: 29

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 10.92"
- WORKED 231 TN ONE CALLS

TRAINING:

- FLAGGING AND ROAD SAFETY SCHOOL
- CONFINED SPACES

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Paved Rose Garden Lane
- Milled a portion of Jackson Road and a portion of Dry Creek Road

STORM WATER:

Commercial Inspection Conducted for Construction Projects	52
Residential Inspection Conducted for Construction Site's	31
Active Construction Sites (Commercial)	15
Active New Residential Home Sites	124
Land Disturbance Permits issued	1
Sweeping Miles	30
Used Oil Gallons	41

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- WKU continues in monitoring project (MS4 permit requirement)

- Conducted Monthly Safety meeting
- Catch Basin on Highland Heights
- Culvert Replacement on Emily Dr. and Emily Ct.
- Install Culvert Access and Headwall on Emily Dr.

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- Commercial Accounts Landscape Education
- Residential Landscape Education
- Deliver Annual Report to TDEC
- Chamber of Commerce Luncheon
- CAP Meeting
- Citizens Academy
- Dr. Taylor Meeting Annual Permit
- TNSA Urban 5-K



August 2017

Administration

- Continued planning for 2016 LPRF grant for Peay Park Improvements
- Conducted interviews for Recreation Services Assistant position
- Prepared for the Total Eclipse events
- Continued work on Streambank Stabilization in Moss-Wright Park

Projects – Parks and Recreation

Peay Park

- Changed all ceiling tile and light bulbs in multipurpose room.
- Framed offices and hung drywall.
- Painted office, door frames, doors, and multipurpose room.
- Helped with setups and break downs.
- The carpets were cleaned in game room.
- The new floor was laid in main lobby.
- Sprayed weeds in parking lot.
- Had training on the backhoe digging holes for splash pad.
- Pressure washed the building and sidewalks.
- Replaced all air filters.
- Finished adding locks to cabinets in kitchen.
- Moved the ice machine to storage room.

Pleasant Green

- Fixed leak in between restrooms and shelter 7.
- Cut up limb that fell inside the pool.

GEC

- Sprayed the weeds in the parking lot.
- Had the big hackberry tree cut down and stumps ground.
- The carpets were cleaned.

Moss-Wright

- Replaced 6" valve on main backflow down by the fort.
- Prepared for the eclipse.
- Planted new flowers in quad bed and mulched the front sign.
- The roof leak was fixed at the quad.
- Painted the goal post on football fields.
- Cut out limb that was hanging up at playground.
- Deep cleaned the restrooms at soccer fields.
- Replaced Sloan valve in restroom at the Visitor Center in men's restroom.
- The A/C was repaired in truck 380. The truck that came from Sewer department.
- Field drag 311 carb was repaired by Tri Green.
- Gator 330 drive axil was repaired by Tri Green.
- Installed new hand dryer for the restroom trailer.
- Worked on A/C unit at the Bowen House.
- Edged the concrete at the Visitor Center.

- Installed electric eye on light pole by comfort station.
- Took down volleyball fence and boundaries.
- Cleaned the shelters.

Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance	Volunteer Hours
Community Center	5	1	1113	
Goodlettsville Event Center	5	1		
Senior Adult Program			822	36
Shelters	22	10		
Fields		8		
Programs Requiring Registration			433	
Historic Mansker's Station				
Pleasant Green Pool	3	0		
Tennis Courts				

Special Events

Events conducted:

- Fun Friday – Space Exploration
- Eclipse Kick Off Event
- Total Eclipse Viewing Party

Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League	Goodlettsville Girls Fastpitch Softball
Goodlettsville Youth Football	Fall Recreational T-Ball
Adult Coed Sand Volleyball	MTFC / Quest Soccer
TN United Soccer	Adult Coed Softball
Adult Coed Indoor Volleyball	Girls Youth Volleyball 10 – 12 and 13 – 15

of games:

7 Games- Adult Sand Volleyball, 8 Games- Adult Indoor Volleyball, 8 Games- Adult Softball, 6 Games- Girls Youth Volleyball, 40 Games- MTFC/Quest Soccer, 10 Games- TUSC, 8 Games- Football

of practices:

4 Practices- T-Ball, 28 Practices- Football, 16 Practices- Girls Youth Volleyball, 142 Practices- MTFC/Quest Soccer, 60 Practices- TUSC, 75 Practices- Baseball, 66 Practices- Softball

Goodlettsville Youth Football Trojan Bowl

August 12

Middle School Soccer Practices and Games at Moss-Wright Park:

Station Camp Middle School Soccer Practices – 4 , TW Hunter Middle School Soccer Practices – 4, Knox Doss Middle School Soccer Game – 1, Ellis Middle School Soccer Game – 1

AUGUST REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Peay Park Splash Pad

This 600 thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has executed the contract with the state to start the project. Survey is complete. Design for the splash pad is underway and construction is expected to begin in March of 2018 with the expected opening of the project in the summer of 2018.**

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Awaiting a clearance letter from local programs to begin the right of way phase of work. In this phase easements and their appraised values will be prepared for acquisition. Utility coordination and public input will occur as soon as the approved letter is received. Construction is expected to be complete in the spring of 2020.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike is being resubmitted for funding. A new grant application for a sidewalk on Loretta Drive is being requested. . Budgeting and preliminary design are ongoing on other projects as well. The 2017-18 budget has \$750,000 for sidewalk construction that will be a part of the five year Capital Improvements Plan.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: The National Environmental Protection Act (NEPA) approval has been received. The design phase of the project has begun. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Wynridge Way sewer bypass is complete. The Madison Creek sewer bypass is being considered for redesign to lower costs. Rebid of this project should be in the fall of 2017 with completion scheduled for the spring of 2018.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: The National Environmental Protection Act (NEPA) documents are approved. Final design is underway. Construction is expected to begin in the spring of 2018 with completion by the beginning of 2019.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction on the first phase of the Gateway Neighborhood drainage improvements is underway and is expected to be complete by September of 2018. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are underway. The culvert replacement at Happy Hollow Road is complete. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the 2017-18 fiscal year.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Grant Funds through the Cumberland River Compact for bank erosion repairs are funding a design/build project that is scheduled for completion by the end of 2017.**

Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2018 with construction completion by the summer of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Planning and Development Services Department

August 2017

Summary of Month Activities:

Site Development Meetings Attended:

- Jackson Crossings- Jackson Road Commercial Development-pre-construction meeting at Public Works Department
- Jackson Crossings- Jackson Road Commercial development proposed plan changes regarding drainage and landscaping design
- Northgate Retail Center- Floodplain cut proposal at Northcreek Park on Jackson Street
- 915 Old Dickerson Pike- possible residential zoning and subdivision scenarios
- Louisville Highway- zoning violation regarding storage use on undeveloped section of property in a flood hazard area (multiple meetings)
- 1166 Campbell Road- questions about expansion and redevelopment of a non-conforming 0.18 acre agricultural zoned property

Building and Site Inspections Completed:

- 3012 Business Park Circle- sidewalk/stair building connection
- 2037 Crencor Drive- residential building inspection
- 3103 Business Park Circle- Goodlettsville Pediatrics final site improvements
- 232 McCain Drive- residential accessory building flood proofing inspections

Administration Meetings Attended:

- Copper Creek Meritage Homes- site landscaping installation questions
- Vineyards at Twelve Stones Homeowners association representative to discuss flood insurance requirements
- McCain Drive residents- Parkview Preserve development proposal- questions about development including traffic, drainage, and property taxes impacts of development proposal
- ADA Transition Plan- staff review of request for qualification submittals

Organizational Meetings Attended:

- City of Goodlettsville Planning Commission Meeting
- Middle Tennessee Codes Official Association (MTCOA) training class on better inspection techniques
- Cumberland Region Tomorrow- Power of Ten – Annual Middle TN transportation summit
- State of Tennessee Floodplain Management Training
- Nashville Area Metropolitan Planning Organization (MPO) Technical Coordinating Committee Monthly meeting
- City of Goodlettsville Beer Board regarding 903 Rivergate Parkway

Goodlettsville Codes Department Building Report August 2017

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20170243	8/4/2017	386,904.00	143	51.02		109 Edmondson Court	Brock Brewer Constru.	48865	New Residential	Sumner
20170218	8/23/2017	374,369.00	143	27	27	128 Copper Creek Dr	Morgan Homes	36713	New Residential	Sumner
20170223	8/23/2017	465,804.00	121	N/A	N/A	1470 Madison Creek Dr.	S.Lanius/C. Burgess	Homeowners	New Residential	Sumner
20170228	8/30/2017	330,095.00	N/A	N/A	168	637 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170229	8/30/2017	263,483.00	N/A	N/A	169	643 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170230	8/30/2017	479,333.00	143	20.2	1	814 Long Hollow Pike	Justin Groves	65051	New Residential	Sumner
20170220	8/28/2017	1,201,345.00	N/A	N/A	115-122	604 Alta Loma/8 units	Kevin Hyneeman Co. Inc	26156	New Residential	Davidson
20170240										
Total		3,501,333.00								
New Commercial										
20170248	8/10/2017	2,306,392.00	N/A	N/A	N/A	3030 Business Park Circle	Denham-Blythe Co.	22581	New Commercial	Sumner
Total		2,306,392.00								
Additions & Remodeling										
20170241	8/3/2017	0.00	26	70	N/A	800 S. Cartwright St.	Prevost Inc.	Liberty Party	Tent Permit	Davidson
20170244	8/8/2017	65,000.00	19.14	10		314 Long Hollow Pike	Kentucky Fried Chicken	48648	Commercial Mecha.	Davidson
20170245	8/18/2017	20,000.00	26.14	32		750 Rivergate Pkwy.	Daily's	Tri-Star	Sign	Sumner
20170246	8/10/2017	0.00	143G	1	N/A	509 Mason Lane	Barry Hudson	Homeowner	Plumbing/Pool	Sumner
20170247	8/10/2017	10,000.00	25	50	N/A	1116 Hitt Lane	Richie Hullett	Homeowner	Deck/Remodel	Davidson
20170212	8/14/2017	9,000.00	143N	10	182	413 Buffalo Run	Ronald Lawrence	6752	Pergola	Sumner
20170252	8/11/2017	0.00	26	86		200 Memorial Dr.	Gville Community Center	Owner	Com. Remodel	Davidson
20170214	8/22/2017	8,400.00	26.01	134		120 S. Cartwright	LaQuinta Inn	Premier Signs	Sign	Davidson
20170216	8/22/2017	7,000.00	26.00	181		800 Conference Dr.	Candlewood Suites	Premier Signs	Sign	Davidson
20170217	8/22/2017	6,000.00	34.09	20		15138 Monticello Dr.	Rafael Garcia	Owner	Residential Addition	Davidson
20170260	8/23/2017	4,550.00	143DB	N/A	N/A	710 Burgess Dr.	Sawasky	Owner	Deck	Davidson
20170226	8/23/2017	1,000.00	N/A	N/A	N/A	1161 Campbell Road	Dan Davis	35776	Residential Remodel	Davidson
20170266	8/29/2017	0.00	N/A	N/A	N/A	102 Long Hollow Pike	Willowbrooke	Owner	Demolition	Sumner
20170267	8/29/2017	18,000.00	25.04	65	N/A	232 McCain Drive	Jason E. Knight	Owner	Shed/Out Building	Davidson
Total		148,950.00								

Total New Residential 3,501,333.00
 Total New Commercial 2,306,392.00
 Total Add/Remodels 148,950.00

Total All Permits 5,956,675.00

Single Family Dwellings
 Davidson 8 townhome units
 Sumner 6

Total 14

Goodlettsville Codes Department Activity Report August 2017

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sa	48 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	2 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigation
Building Inspections	Building Related	98 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	80 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	72 inspections
Signs Removed	Illegal signs removed from city limits	50 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	20 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	8 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	6
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	4 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	3 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily