



## ***City Manager Report: June 2017***

***Distributed: July 20, 2017***



### ***Contents:***

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

### ***Reporting Schedule:***

Published monthly on the City of Goodlettsville website

### ***Featured Picture:***

Goodlettsville neighborhoods and city staff came together to take part in the newly formed Neighborhood Enhancement Program. The City's goal is to have representation from each neighborhood in the city. Moving forward this group will meet quarterly with various city staff to discuss upcoming projects and any updates pertaining to neighborhoods, as well as, projects the neighborhoods can do to improve the community.

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July 19, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the June, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis". The signature is written in a cursive style with a horizontal line underneath the name.

Tim Ellis, City Manager

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*A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.*

# City Manager

## Management Report: June, 2017

### Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
  - Approved Ordinance 17-897, an ordinance of the City of Goodlettsville, Tennessee amending the fiscal year 2016-2017 budget passed by Ordinance 16-864.
  - Approved Ordinance 17-898, an ordinance of the City of Goodlettsville, Tennessee adopting the annual budget for the fiscal year July 1, 2017 through June 30, 2018.
  - Approved Ordinance 17-899, an ordinance adopting and enacting supplemental and replacement pages for the municipal code of the City of Goodlettsville, Tennessee.
  
- The Board of Commissioners also took action on the following resolutions:
  - Approved Resolution 17-748, a resolution approving a telecommunications attachment and right-of-ways agreement with TN Backhaul Networks, LLC.
  - Approved Resolution 17-749, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
  - Approved Resolution 17-750, a resolution acknowledging the fiscal year 2017-2018 budget of the City of Goodlettsville Visitors and Tourism Board.

### Legislative Matters Forthcoming

- Resolution declaring property surplus.
- Certified tax rates.
- Right-of Way permitting.
- Dry Creek Cottages.
- Rezoning Ordinances.
- Provisions for Mobile Food Vendors.

## Commissions and Boards

### • **Planning Commission**

- Approved site plan amendment for 22 parking spaces on a portion of 1.72 acres and a section of road right-of-way at 880 Conference Drive. Property is zoned CSL, Commercial Services Limited and is referenced as Davidson County Tax Map/Parcel #02600009400. Property Owner: American Home Realty, LLC.
- Approved site plan for a 13,700 sq. ft. office/professional building and parking improvements on 2.29 acres at Business Park Circle. Property is zoned GOPUD, General Office Planned Unit Development and is referenced as Sumner County Tax Map/Parcel #143JF011.00. Property Owner: North Creek, LLC.
- Conditionally approved site plan amendment for a 752 sq. ft. canopy expansion and 16 parking spaces on 1.77 acres at 934 Louisville Hwy/Hwy 31W. Property is zoned CS, Commercial Services/INT, Interchange Overlay and is referenced as Sumner County Tax Map/Parcel #141046.00. Property Owner: Blanton Properties LLC Hollingsworth Oil. Conditions listed in minutes.
- Conditionally approved final master plan for a 21,000 sq. ft. commercial center on 2.1 acres at 102 Long Hollow Pike and Jackson Road. Property is zoned CPUDL, Commercial Planned Unit Development Limited and is referenced as Sumner County Tax Map/Parcels #143067.00 and 067.04. Property Owner: Jim and Carol Speakman, Alicia White, and Kendall Family Partnership. Conditions listed in minutes.
- Denied final master plan amendment for 16 residential units on 2.34 acres at Dry Creek Road. Property is zoned HDRPUD, High Density Residential Planned Unit Development and is referenced as Davidson County Tax Map/Parcel #03300020800. Property Owner: Stewart Building Group.
- Approved site plan for a 3.12 acre recreational vehicle storage expansion area in an IR, Industrial Restrictive Zoning District adjacent to 813 Louisville Highway. Property is referenced as Sumner County Tax Referenced as Sumner County Tax Map/Parcel #142015.00 containing approximately 16.50 acres. Property Owner: BCR Holdings LLC.
- Approved site plan amendment for a 770 sq. ft. building addition and 2 additional parking spaces on 0.48 acres at 812 Wren Road. Property is referenced as Davidson County Tax Map/Parcel #02613004000. Property Owner: Albert S. Roslyn, Revocable Trust.
- Approved a variance from the Design Guidelines regarding exterior building colors on an existing building alteration project at 314 Long Hollow Pike. Property is referenced as Davidson County Tax Map/Parcel #01914001000. Property Owner: AJS Associates.

- Discussed Office/professional retail facility in the INT, Interchange Overlay on North Cartwright Street.
- **Board of Zoning Appeals**
  - Denied an appeal of a zoning notice regarding a home occupation business at 500 Moncrief Avenue. Property is zoned R-25, Low Density Residential Zoning District. Property is referenced as Davidson County Property Tax Map/Parcel #02503001100 and contains 9.89 acres. Liset Macias-Rodriquez, Property Owner.
- **Beer Board**
  - Approved an On-Premises permit for Koala Group Inc. DBA: Chicago Style Gyros, 901 Rivergate Parkway pending the completion of the project.
- **Industrial Development Board**
  - Industrial Development Board did not meet during the month of June.
- **Parks and Recreation Advisory Board**
  - The Parks Board did not meet during the month of June.

### Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

## Marketing & Public Relations Manager Report: June 2017

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### **City News, Events & Community Relations**

Posted on one or more of the following PR outlets: [www.goodlettsville.gov](http://www.goodlettsville.gov), mobile app, Notify Me email lists, facebook, twitter, Instagram, media contacts distribution list:

- “Road Closure – Happy Hollow Road”
- “City of Goodlettsville Independence Day Celebration set for Tuesday, July 4<sup>th</sup>”
- “Goodlettsville’s Ellis receives 2017 City Manager of the Year Award”
- “Music on Main featuring Country/Classic Rock group, Hoffman”
- “Goodlettsville Residents are Invited to Join the Citizens Leadership Academy”
- “TDOT to host I-65 Corridor Study Public Meeting in Goodlettsville June 12<sup>th</sup>”
- “Goodlettsville Experiencing Minor Flooding”
- “City of Goodlettsville kicks off new Neighborhood Enhancement Program”
- WKRN’s coverage of new hotels coming to Goodlettsville – Tim Ellis interview
- Tennessean’s coverage of the Fire Chief smoking BBQ for the Kids Christmas Program
- Planning and Zoning Commission Meetings Posted for Online Viewing
- Board of Zoning and Sign Appeals Meeting Posted for Online Viewing
- Study Session Discussion Items and Meeting Agenda for June 8 and June 22 meetings
- Board of Commissioners Meetings Posted for Online Viewing
- Beer Board Meeting Posted for Online Viewing
- City Manager’s Monthly Report for May 2017 is Posted

### **Meetings/Events/Admin**

- Coordinated with Municode, the company we use to print and distribute utility bills, on the initial inclusion of the monthly newsletter in utility bill mailings
- Designed the monthly newsletter for June
- Attended the Board Appreciation Dinner
- Met with Warehouse Multimedia to discuss a promotional video project
- Worked on the Employee Highlight Program
- Met with the RiverGate storefront committee to discuss ideas for the space the mall leases the City annually free of charge
- Worked on Citizens Leadership Academy
- Worked with CivicPlus, our website provider, to discontinue the use of the mobile app.
- Attended the Goodlettsville Area Chamber of Commerce monthly luncheon
- Performed website administrator job functions as needed: developed and reviewed web content.

# Finance and Administration Monthly Report

June 2017

## FINANCE

- Attended the TML Conference in Murfreesboro
- Worked with Logistics Committee for the Leadership Goodlettsville Class of 2017
- Worked on the Final Budget Document miscellaneous schedules, etc.
- Prepared for fiscal year end

## HUMAN RESOURCES

- June 2, met with Verizon
- June 27 met with TCRS on 457 option
- Hired: 0
- Terms during the month: 2 PT Utility Workers, 1 Athletics & Event Coordinator
- Worker's Compensation accidents in the month: 0
- Full-time employees: 128; Part-time employees: 51.
- Job opening: Heavy Equipment Operator, Utility Worker II at Public Works

**City of Goodlettsville  
Financial Summary  
June 2017 (Unaudited)**

**UNASSIGNED FUND BALANCE**

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	4,772,440	2,090,841	228%
Sanitation	260,625	126,941	205%
Tourism	899,236	393,588	228%

**CASH IN BANK**

General Fund	6,764,136
Sanitation	208,755
Tourism	901,913
Sewer	12,336,527
Stormwater	1,587,452
<b>Total Cash</b>	<b>21,798,782</b>

**SALES TAX COLLECTIONS**

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	47,850	53,696	324,789	301,770	372,639	355,467
Sep	52,626	53,887	294,694	273,542	347,320	327,429
Oct	44,747	43,086	295,987	276,764	340,734	319,850
Nov	49,487	48,095	309,704	306,882	359,191	354,977
Dec	50,809	50,706	298,879	280,760	349,688	331,466
Jan	52,502	45,928	317,233	288,519	369,735	334,446
Feb	65,165	57,310	513,341	475,700	578,506	533,009
Mar	46,854	45,307	253,665	272,459	300,519	317,766
Apr	36,590	43,083	270,591	287,449	307,181	330,532
May	61,287	51,256	343,134	338,650	404,421	389,906
Jun	57,546	48,736	292,456	287,021	350,002	335,757
Jul	0	0	0	0	0	0
YTD	565,463	541,090	3,514,472	3,389,515	4,079,934	3,930,605
						3.80%

*Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.*

**City of Goodlettsville  
Financial Summary  
June 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	973,574	13,845,124	13,555,400	102.14%
General Fund	Expenditures	1,319,310	14,980,595	16,428,844	91.18%
<b>Net Increase/Decrease</b>		<b>(345,736)</b>	<b>(1,135,471)</b>	<b>(2,873,444)</b>	
Sanitation Fund	Revenues	90,203	982,338	925,450	106.15%
Sanitation Fund	Expenditures	5,838	778,290	896,002	86.86%
<b>Net Increase/Decrease</b>		<b>84,365</b>	<b>204,048</b>	<b>29,448</b>	
Tourism	Revenues	64,548	686,995	624,300	110.04%
Tourism	Expenditures	49,191	537,663	713,543	75.35%
<b>Net Increase/Decrease</b>		<b>15,357</b>	<b>149,332</b>	<b>(89,243)</b>	
Sewer	Revenues	438,161	5,448,453	5,945,300	91.64%
Sewer	Expenses	769,066	5,531,995	5,829,573	94.90%
<b>Net Increase/Decrease</b>		<b>(330,905)</b>	<b>(83,542)</b>	<b>115,727</b>	
Stormwater Utility	Revenues	80,321	829,958	932,000	89.05%
Stormwater Utility	Expenses	66,733	1,518,449	1,985,555	76.47%
<b>Net Increase/Decrease</b>		<b>13,588</b>	<b>(688,491)</b>	<b>(1,053,555)</b>	

**OPERATIONS EXPENDITURE SUMMARY**

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	164,692	1,657,935	1,675,388	99%
Community Development	42,677	489,322	558,565	88%
Police	461,702	5,036,067	5,154,049	98%
Fire	278,212	2,235,906	2,172,209	103%
Hwys & Streets	196,545	1,875,184	2,109,045	89%
Parks/Recreation	192,872	1,726,998	1,929,819	89%
Miscellaneous	51,890	2,016,705	2,116,224	95%
<b>Total General Fund Expenditures</b>	<b>1,388,590</b>	<b>15,038,117</b>	<b>15,715,299</b>	<b>96%</b>



**JUNE 2017  
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
06.01.2017	Event Recall	Technology Products, Display & Graphics for events	223 Charleston Dr. Goodlettsville, TN	Laurale Curtsinger	615.513.9381
06.02.2017	L&G Construction Co. Inc.	Utilities Grading Work	2614 Hart Street Nashville, TN	Shirley Arnold	615.868.2629
06.07.2017	A Family Of Air	Create & design balloon display/Sell balloons	907 Rivergate Pkwy, Ste. D3 Goodlettsville, TN	Teresa Bowers	615.772.7199
06.08.2017	V&V Construction LLC	Construction Exterior Insulation Finish System	2227 Level Road Knoxville, TN 37932	Vitality Churyuk	865.310.3492
06.12.2017	Visual Impressions Co.	Photography and videography/Products and Packages	30 Dry Creek Lane, Apt. 903 Goodlettsville, TN	Kendra Smith	615.315.1792
06.22.2017	Tommy Wells Construction Inc.	Grade and Drain Contractor	806 North Race St. Glasgow, KY	Trina Wyatt	270.576.7820
06.22.2017	Music City Janitorial Services	Residential & Commercial Janitorial Services	710 Windsor Green Blvd. Goodlettsville, TN	Robert Hudson	615.586.9280
06.26.2017	Comcast Enterprise Services LLC	Communications Services	1701 JFK Blvd. Philadelphia, PA	Tom Donnelly	215.286.8579

**JUNE 2017  
NEW BEER PERMITS  
NONE**

MONTH OF JUNE 2017**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN JUNE 2017 - 297NUMBER OF DEFENDANTS APPEARING IN COURT

JUNE 13 <sup>TH</sup>	112	9:00	A.M.
JUNE 13 <sup>TH</sup>	67	1:00	P.M.
JUNE 20 <sup>TH</sup>	32	1:00	P.M.

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TOTAL FOR MONTH	211		
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JUNE 20 <sup>TH</sup>	12	8:30	A.M.
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	0
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	<b>120</b>
EIGHT HOUR SCHOOL	3

## Goodlettsville Police Department

### Chief Goodwin's Monthly Report

June 2017

June 1<sup>st</sup> and 15<sup>th</sup> Chief Goodwin was present at Music on Main. June 6<sup>th</sup> Chief Goodwin attended the Board Appreciation Dinner at the Goodlettsville Event Center. June 9<sup>th</sup> Chief Goodwin, Commander Cherry and Sgt. Deloach attended the academy graduation at Walter's State. And several members of the department participated in the Touch-A-Truck event provided by the Parks Department. June 13<sup>th</sup> Chief Goodwin attended the Neighborhood Enhancement Project meeting. June 14<sup>th</sup> Chief Goodwin attended the Beer Board meeting. June 19<sup>th</sup> Chief Goodwin and Commander Cherry attended the Burton Heights Neighborhood Watch meeting. June 22<sup>nd</sup> Chief Goodwin attended the Chamber luncheon. June 26<sup>th</sup> Chief Goodwin attended "A Call to Prayer" at the Goodlettsville Help Center. June 28<sup>th</sup> Chief Goodwin attended the Drug Task Force meeting. June 30<sup>th</sup> Commander Cherry taught a Teen Distracted Driver class in conjunction with our Parks Department.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of June and 20.8 pounds of unwanted pharmaceuticals were deposited. Since its use 112.8 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing June 2017 to June 2016 Crime Against Person increased from 14 to 25 an 79% increase, and Crime Against Property increased from 63 to 81 a 29% increase and overall we had an increase 77 to 106 incidents. Our UCR total for the month was a 46% increase from 54 to 79 incidents.

Our proactive efforts were good for the month of June. Our officers made 778 Traffic Stops and 11 Terry Stops. They made 63 Traffic Arrests and 7 DUI Arrests. From these Traffic Stops resulted 2 Felony charges, 71 Misdemeanor charges, and 12 warrants were served. They had 19 drug confiscations (8 from traffic stops). They issued 13 Misdemeanor Citations, made 52 Physical Arrests with 37 Misdemeanor charges and 11 Felony charges. They made 4 Juvenile Misdemeanor Arrests, 4 Juvenile Felony Arrests and issued 1 Juvenile Citation.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 5 Warrant Service Attempts. They served 7 Felony Warrants and 26 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 205 apartment checks, 336 checks of neighborhoods, 272 businesses checks and 272 park checks. They had 933 Community Contacts. They issued 290 Park Smarts and found 3 Open Doors.



## June TIBRS

### TIBRS Group A Offenses

	2017 Offenses Reported	2016 Offenses Reported
<b>Crimes Against Persons</b>	<b>25</b>	<b>14</b>
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	1	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	9	4
Simple Assault	10	8
Intimidation	4	1
Stalking	0	1
<b>Crimes Against Property</b>	<b>81</b>	<b>63</b>
Arson	0	0
Bribery	0	0
Burglary	11	5
Counterfeiting/Forgery	3	6
Destruction/Damage/ Vandalism	14	3
Embezzlement	1	0
Extortion/Blackmail	0	0
Fraud - False Pretenses	1	7
Fraud - Credit Card/ATM	0	1
Fraud - Impersonation	3	3
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	2	2
Robbery	0	1
Stolen Property Offenses	2	4
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	23	14
Theft From Building	8	8
Theft From Coin Machine	3	0
Theft From Motor Vehicle	8	6
Theft of Motor Vehicle Parts	2	0
Theft - All Other Larceny	0	3
<b>Total Group A Offenses</b>	<b>106</b>	<b>77</b>

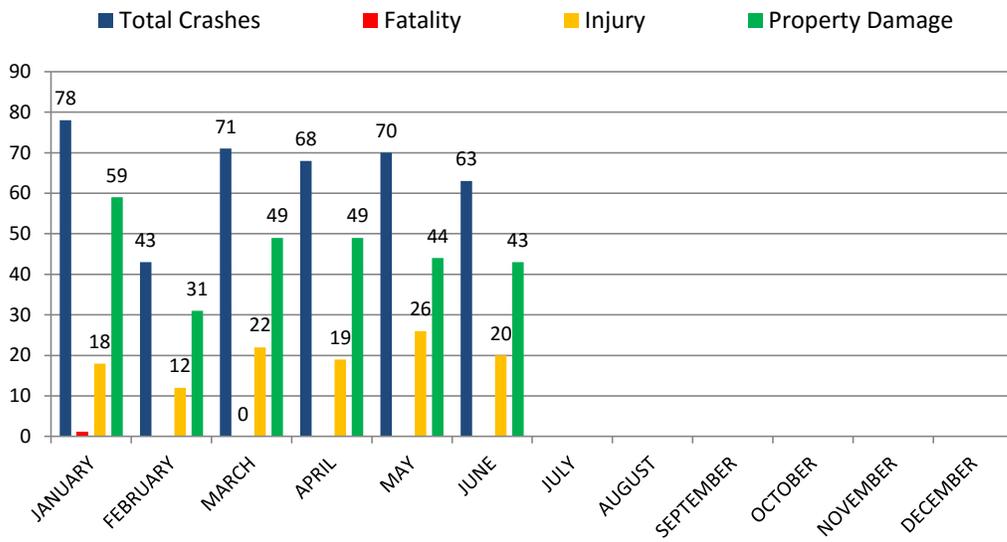


# JANUARY TO JUNE 2017

TIERS Group A Offenses	2017	JAN 2017	JAN 2016	FEB 2017	FEB 2016	MAR 2017	MAR 2016	APR 2017	APR 2016	MAY 2017	MAY 2016	JUN 2017	JUN 2016	2016 Offenses TOTAL	% CHANGE
<b>Crimes Against Persons</b>	<b>133</b>	<b>24</b>	<b>16</b>	<b>19</b>	<b>14</b>	<b>17</b>	<b>13</b>	<b>21</b>	<b>17</b>	<b>27</b>	<b>15</b>	<b>25</b>	<b>14</b>	<b>89</b>	<b>49.44%</b>
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	1	0	0	0	0	1	0	0	0	0	0	0	0	0	NC
Forcible Rape	5	2	0	2	1	0	0	0	0	0	1	1	0	2	<b>150.00%</b>
Forcible Sodomy	2	1	0	0	1	0	0	1	0	0	0	0	0	1	<b>100.00%</b>
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	6	2	2	0	0	1	0	1	0	1	0	1	0	2	<b>200.00%</b>
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Aggravated Assault	28	4	2	5	6	3	1	4	0	3	2	9	4	15	<b>86.67%</b>
Simple Assault	81	13	11	12	5	11	10	14	15	21	9	10	8	58	<b>39.66%</b>
Intimidation	10	2	1	0	1	1	2	1	2	2	3	4	1	10	<b>0.00%</b>
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	1	1	<b>-100.00%</b>
<b>Crimes Against Property</b>	<b>437</b>	<b>70</b>	<b>65</b>	<b>63</b>	<b>54</b>	<b>77</b>	<b>64</b>	<b>77</b>	<b>69</b>	<b>69</b>	<b>68</b>	<b>81</b>	<b>63</b>	<b>383</b>	<b>14.10%</b>
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	35	6	5	3	0	5	4	5	4	5	3	11	5	21	<b>66.67%</b>
Counterfeiting/Forgery	20	0	3	4	1	0	1	9	0	4	6	3	6	17	<b>17.65%</b>
Destruction/Damage/ Vandalism	61	11	5	9	6	10	6	8	10	9	10	14	3	40	<b>52.50%</b>
Embezzlement	13	2	2	2	1	3	3	2	1	3	1	1	0	8	<b>62.50%</b>
Extortion/Blackmail	1	0	0	0	0	0	0	0	0	1	0	0	0	0	NC
Fraud - False Pretenses	20	2	3	5	2	4	4	6	1	2	5	1	7	22	<b>-9.09%</b>
Fraud - Credit Card/ATM	0	0	2	0	0	0	0	0	0	0	1	0	1	4	<b>-100.00%</b>
Fraud - Impersonation	13	0	2	3	3	5	3	1	1	1	0	3	3	12	<b>8.33%</b>
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	0	0	0	0	1	0	0	0	0	0	0	0	0	1	<b>-100.00%</b>
Motor Vehicle Theft	19	7	4	1	3	4	1	4	2	1	5	2	2	17	<b>11.76%</b>
Robbery	9	1	0	3	1	0	0	1	1	4	0	0	1	3	<b>200.00%</b>
Stolen Property Offenses	5	1	0	0	0	0	0	1	0	1	0	2	4	4	<b>25.00%</b>
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	2	0	0	0	0	1	0	0	0	1	0	0	0	0	NC
Theft - Shoplifting	127	20	21	19	22	20	27	23	31	22	19	23	14	134	<b>-5.22%</b>
Theft From Building	38	3	12	5	8	10	7	7	5	5	3	8	8	43	<b>-11.63%</b>
Theft From Coin Machine	4	0	1	0	0	1	0	0	1	0	0	3	0	2	<b>100.00%</b>
Theft From Motor Vehicle	43	9	2	5	3	7	4	6	7	8	8	8	6	30	<b>43.33%</b>
Theft of Motor Vehicle Parts	13	5	2	1	1	3	0	0	4	2	1	2	0	8	<b>62.50%</b>
Theft - All Other Larceny	14	3	1	3	2	4	4	4	1	0	6	0	3	17	<b>-17.65%</b>
<b>Total Group A Offenses</b>	<b>570</b>	<b>94</b>	<b>81</b>	<b>82</b>	<b>68</b>	<b>94</b>	<b>77</b>	<b>98</b>	<b>86</b>	<b>96</b>	<b>83</b>	<b>106</b>	<b>77</b>	<b>472</b>	<b>20.76%</b>

### 2017 TITAN CRASH REPORTS

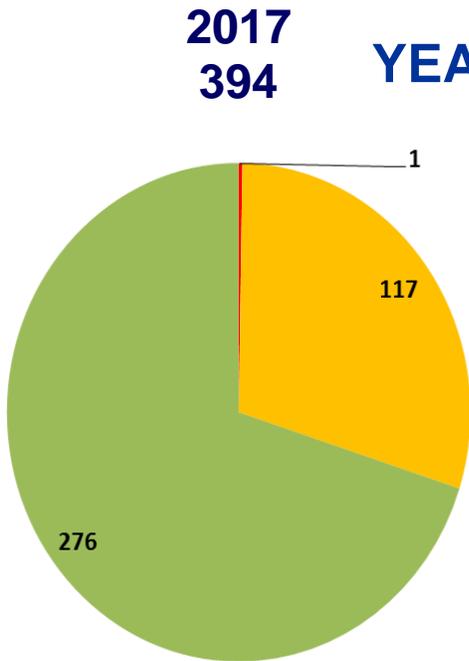
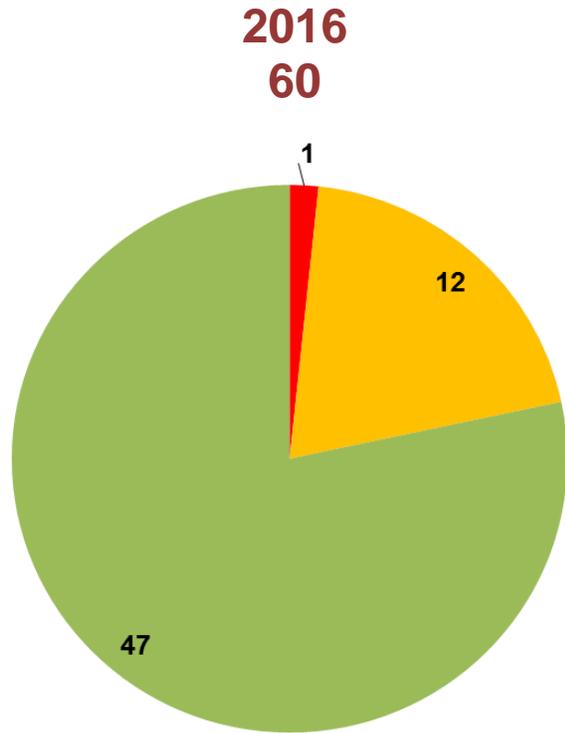
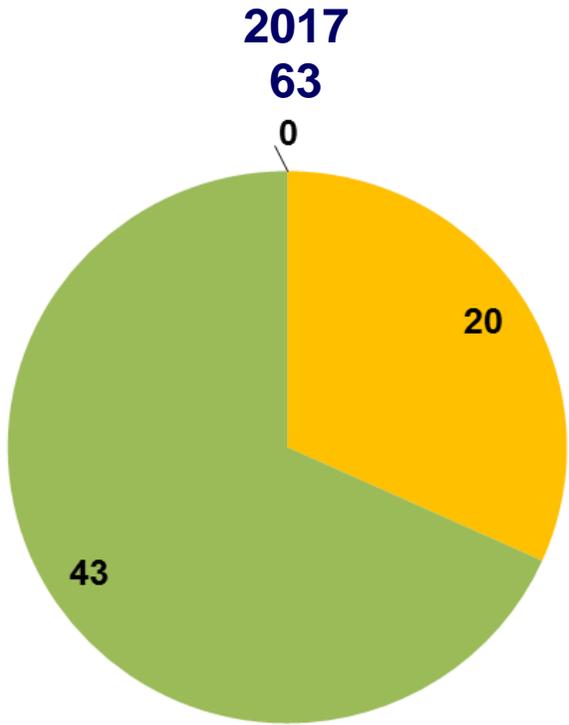
(January 1 to June 30, 2017)



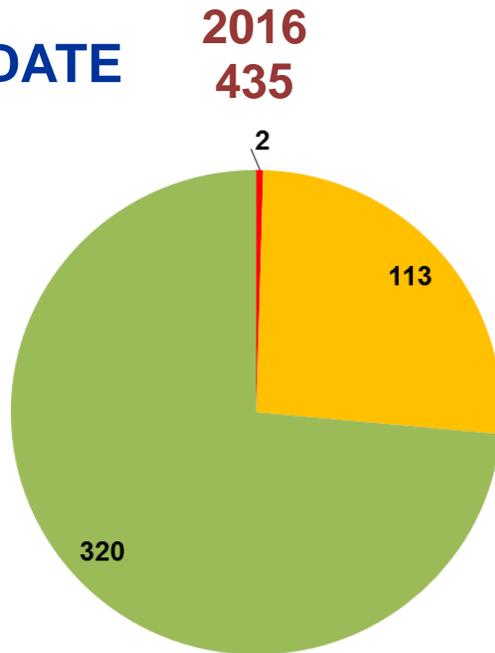


# JUNE TRAFFIC CRASHES

■ Fatal      ■ Injury      ■ Property Damage



## YEAR TO DATE





## JUNE COMPSTAT WEEKS 22 THRU 26

	2017	2016	2017 YTD		2016 YTD		% change	2016 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	1
Rape	1	1	YTD	7	YTD	1	600.00%	2
Robbery (Commercial)	0	0	YTD	1	YTD	0	NC	3
Robbery (Street)	2	1	YTD	10	YTD	6	66.67%	9
Aggravated Assault	8	6	YTD	19	YTD	14	35.71%	29
Aggravated Assault - Dom Viol	3	5	YTD	10	YTD	6	66.67%	15
Burglary (Commercial)	7	2	YTD	15	YTD	6	150.00%	23
Burglary (Residential)	5	3	YTD	21	YTD	17	23.53%	39
Auto Burglaries	9	5	YTD	44	YTD	28	57.14%	61
Larceny	13	13	YTD	62	YTD	67	-7.46%	127
Shoplifting	28	16	YTD	126	YTD	130	-3.08%	260
Motor Vehicle Theft	3	2	YTD	19	YTD	15	26.67%	25
<b>Total Offenses</b>	<b>79</b>	<b>54</b>	<b>TOTAL YTD</b>	<b>334</b>	<b>TOTAL YTD</b>	<b>290</b>	<b>15.17%</b>	<b>594</b>

Goodlettsville Police Department  
JUNE 2017 COMPSTAT

	WEEK 22	WEEK 23	WEEK 24	WEEK 25	WEEK 26	TOTAL	2017 YTD		2016 YTD		% change	2016 TOTAL
							YTD	YTD	YTD	YTD		
Murders	0	0	0	0	0	0	YTD	0	YTD	0	NC	1
Rape	0	0	1	0	0	1	YTD	7	YTD	1	600.00%	2
Robbery (Commercial)	0	0	0	0	0	0	YTD	1	YTD	0	NC	3
Robbery (Street)	2	0	0	0	0	2	YTD	10	YTD	6	66.67%	9
Aggravated Assault	3	1	1	2	1	8	YTD	19	YTD	14	35.71%	29
Aggravated Assault - Dom Viol	1	0	2	0	0	3	YTD	10	YTD	6	66.67%	15
Burglary (Commercial)	1	2	2	1	1	7	YTD	15	YTD	6	150.00%	23
Burglary (Residential)	1	0	0	4	0	5	YTD	21	YTD	17	23.53%	39
Auto Burglaries	2	0	5	1	1	9	YTD	44	YTD	28	57.14%	61
Larceny	2	2	3	3	3	13	YTD	62	YTD	67	-7.46%	127
Shoplifting	5	11	8	3	1	28	YTD	126	YTD	130	-3.08%	260
Motor Vehicle Theft	2	0	0	1	0	3	YTD	19	YTD	15	26.67%	25
<b>Total Offenses</b>	<b>19</b>	<b>16</b>	<b>22</b>	<b>15</b>	<b>7</b>	<b>79</b>	<b>YTD TOTAL</b>	<b>334</b>	<b>YTD TOTAL</b>	<b>290</b>	<b>15.17%</b>	<b>594</b>



## Summary of Month's Activities June 1 – June 30, 2017

### **Fire Operations**

The Department responded to 287 calls for service in the month of June.

### **Fire Administration**

#### **Chief's Comments:**

The Fire Department had a great month of community outreach in June. We participated in the City's Blood Drive with the Red Cross, assisted with Water Safety Day at Pleasant Green pool, took three pieces of equipment to Touch-a-Truck at Moss Wright, and attended a Fire Service related bill signing with the Governor at the Capitol.

Inside Goodlettsville, we are busy planning the Department's participation in the new Salty Dog Festival and our own 5K called the Stop Drop and Run for the Kids which raises money for the Fire Department Kids Christmas Fund. This charity is in its 31's year and is engaged with child related projects throughout the year in addition to the annual Christmas Party for kids less fortunate than our own.

Outreach to our Fire Service partners included a monthly luncheon with the North of Nashville Fire Chiefs and work with the State wide Mutual Aid committee where Chief Becknal and Chief Reeves are both active.

Taking care of our equipment is a full time job and we have some great partners to assist us. Our radiological monitoring devices were calibrated by the State of TN Emergency Management Agency. Our new Rescue Truck is getting final details added at the decal shop and we will soon mount new radios and warning equipment in house.

As always, the Department reminds all citizens of our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will make themselves known to us by calling 615-851-2246 during business hours.

**16 Skills and Drill Plan**

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

***Total Cumulative Hours Training This Month - 645.5***

***Public Education Hours - 60***

## JUNE MAINTENANCE

0 Scheduled Services

7 Repairs

### **Special Projects**

Research for cost on any budget items

Testing thermostats in admin. offices for accuracies

### **Outstanding Issues**

New Ram 5500 is in- installing all needs and gear on it/ prep for putting in-service

Prep/ supplies for July 4<sup>th</sup>

### **Maintenance Repairs / Facilities and Equipment - Done In-House**

In house repairs to vehicles and building to cut down on the cost.

9 Building Repairs

### **Fire Special**

Training hours- Target Safety, SEPS, and IMT training

Filled in several days where needed throughout month as FF

Working with outside company to prepare for Fit Testing to be done in July



**Goodlettsville Fire Department  
2017 Incident Report / Incident Totals**

Jurisdiction 19226

**June 1 thru June 30, 2017**

(NFIRS Report)

**Total Calls****287****( same month last year 295 )****CATEGORY****TOTALS****CATEGORY****TOTALS**

Structure Fires

1

Hazardous Calls

7

Vehicle Fires

2

Service Calls

17

Brush/Grass Fires

1

Good Intent Calls

33

Cover Assignment, Standby, Moveup

0

Overpressure Rupture /Explosion No fire

0

Refuse/Rubbish Fires

0

System Malfunction, Malicious False

5

Other Fires

5

Unintentional False

16

Other False

10

**Total Fires****9****Total False****31**

Rescue and EMS

190

Weather Related

0

(Vehicle Accidents with Injuries 15 )

**(Rescue and EMS same month last year 201)****(last year)**

Mutual Aid Received

9

**4**

Incidents with Exposures

0

Mutual Aid Given

77

**78****(same month last yr. - loss was \$4000.00)**

Fire Service Injuries

0

**Fire Dollar Loss**

Non-Fire Service Injury

0

Property

75,000.00

Fire Service Death

0

Contents

25,000.00

Non-Fire Service Death

0

0.00

Fire Civilian Injuries

0

**Non-Fire Dollar Loss**

0.00

Non-Fire Civilian Injuries

0

Property

0.00

Fire Civilian Deaths

0

Contents

0.00

Non-Fire Civilian Deaths

0

Other

2,000.00

Vehicle Fires

1

Vehicle Property Loss

18,500.00

Vehicle Content Loss

0.00

Total Loss

120,500.00

# Public Works Report – June, 2017

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## **SOLID WASTE:**

- Convenience Center solid waste collected: 24.97 tons
- Solid waste tonnage collected: 417.95 tons
- Recycled materials collected: 35.73 tons
- PIT Construction & Debris: 120 cy
- Compactor: 9.24
- Metals: 6.2 tons
- Bulk Item Pick Ups: 10
- Cart Repairs: 42
- New Residents: 33

## **SEWER:**

- **MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS**
- **MONTHLY BIOXIDE TANK FILLING**
- **TIVING OF LINE SEGMENTS**
- **DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS**
- **CLEANED SEWER LINE SEGMENTS**
- **CLEANED WET WELL WALLS**
- **CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS**
- **RAINFALL FOR MONTH: 5.95"**
- **WORKED 155 TN ONE CALLS**

**STREETS:**

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Worked on drainage and ROW issues on Happy Hollow Road in preparation for Summer Paving

**STORM WATER:**

Commercial Inspection Conducted for Construction Projects	48
Residential Inspection Conducted for Construction Site's	84
Active Construction Sites (Commercial)	12
Active New Residential Home Sites	21
Land Disturbance Permits issued	0
Litter Removal (bags)	4
Sweeping Miles	156

**PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners

- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- WKU continues in monitoring project (MS4 permit requirement)
- Conducted Monthly Safety meeting
- Proceeding with design on two drainage projects
- Culvert Replacement on Madison Creek
- Culvert extension/headwall Madison Creek @ Patton Branch
- Culvert headwall installation at Madison Creek
- Culvert extension/headwall at Madison Creek
- Culvert extension/headwall at Madison Creek
- Culvert Replacement at Madison Creek
- Catch Basin Repair Wade Circle @ Credit Union
- Culvert Replacement at Allen Rd.

#### **ATTENDED MEETINGS:**

- MTSG Monthly Meeting
- Chamber of Commerce Luncheon
- CAP Meeting
- Plan Review Commercial Sites
- WKU Water Quality Meeting
- Pre-Con with OHM
- Achieve Students (litter removal)



## June 2017

### Administration

- Continued planning for 2016 LPRF grant for Peay Park Improvements
- Started planning and meeting the paving company for Phase 1 paving improvements at Moss-Wright Park
- Coordinated Independence Day Celebration Event
- Met with vendor for Fitness Area

### Projects – Parks and Recreation

- Added EWF to playgrounds across the parks system.
- Prepared athletic fields for play including edging infields, adding drainage lines, completing bleacher install, and rebuilding bullpen mounds.
- Lined and prepared for two major lacrosse tournaments.
- Ongoing mowing and maintenance of all facilities.

### Facility and Rental Information

	Resident Usage/Rentals	Non-Resident Usage/Rentals	Attendance	Volunteer Hours
Community Center	667/6	394/3		
Goodlettsville Event Center	3	1		
Senior Adult Program			484	28
Shelters	37	30		
Fields	1	7		
Programs Requiring Registration			525	
Historic Mansker's Station			117	325.5
Pleasant Green Pool	3	9		
Tennis Courts	0	0		

### Special Events

Special Event Applications Submitted:

- 60 for 60 Ataxia Foundation Walk at Moss-Wright Park

Event Applications Approved:

- 60 for 60 Ataxia Foundation Walk at Moss-Wright Park

Events conducted:

- Country LAX Festival, June 3-4, Moss-Wright Park
- Rock of Ages Soccer Camp, June
- Music City LAX Festival, June 24-25, Moss-Wright Park
- Movie in the Park, June 16, Moss-Wright Park
- Touch-a-Truck, June 9, Moss-Wright Park

### Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League

Goodlettsville Girls Fastpitch Softball

Adult Softball League

# of games:

93 Games- Baseball, 8 Games- Softball, 16 Games- Flag Football, 14 Games- Adult Softball

# of practices:

193 Practices- Baseball, 152 Practices- Softball, 2 Quest Try Outs

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **Sub-group: Economic Development**

### **Monthly Management Report: June 2017**

#### **Business Recruitment / Retention & Expansion**

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Worked with design and engineering team in regards to Best Western Plus.

Worked with design engineer in regards to new Denham & Blythe office.

Worked with design and engineering team in regards to new Goodlettsville Pediatrics Office.

Worked with design and engineering team in regards to new dentist office.

Worked with owners in regards to new assisted living facility.

Worked with developer in regards to a new commercial development on Long Hollow.

Worked with developer in regards to new commercial development on Conference Drive.

Worked with developer in regards to purchasing property in Goodlettsville

Worked with contractor to update marketing material for retail development.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with Design and Engineering team in regards to Conference Drive enhancements.

#### **Meetings Attended**

Goodlettsville City Commission

Goodlettsville Planning Commission

Forward Sumner Transportation Committee

## JUNE REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

### Peay Park Splash Pad

This 600 thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has executed the contract with the state to start the project. Survey is complete. Design for the splash pad is underway and construction is expected to begin in March of 2018 with the expected opening of the project in the summer of 2018.**

### Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Awaiting a clearance letter from local programs to begin the right of way phase of work. In this phase easements and their appraised values will be prepared for acquisition. Utility coordination and public input will occur as soon as the approved letter is received. Construction is expected to be complete in the spring of 2020.**

### Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike is in review by the state. A decision on funding is expected by the end of August of 2017. A new grant application for a sidewalk on Loretta Drive is being requested. The North Creek Circle sidewalk and the Windsor Green Boulevard pedestrian walkway are complete. Budgeting and preliminary design are ongoing on other projects as well. These and other projects will be a part of the five year Capital Improvements Plan.**

### Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of

phase two of the signalization upgrades to finish. **Status: The National Environmental Protection Act (NEPA) approval has been received. The design phase of the project has begun. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

#### Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Wynridge Way sewer bypass is complete. The Madison Creek sewer bypass is being considered for redesign to lower costs. Rebid of this project should be in the fall of 2017 with completion scheduled for the spring of 2018.**

#### Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: The National Environmental Protection Act (NEPA) documents are approved. Final design is underway. Construction is expected to begin in the spring of 2018 with completion by the beginning of 2019.**

#### Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction on the first phase of the Gateway Neighborhood drainage improvements is underway and is expected to be complete by September of 2018. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are underway. The culvert replacement at Happy Hollow Road is under construction and will be complete by August of 2017. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion by December 2017.**

#### Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Grant Funds through the Cumberland River Compact for future bank erosion repairs near the soccer fields have been released with the project in the design phase. This phase of the work is scheduled for completion by the end of 2017.**

#### Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already

extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2018 with construction completion by the summer of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE  
City Engineer  
105 South Main Street  
Goodlettsville, TN 37072  
Office Phone: 615.851.3461  
gedrington@goodlettsville.gov

## **Planning and Development Services Department**

**June 2017**

### **Summary of Month Activities:**

#### **Site Development Meetings Attended:**

- Copper Creek Phase 1-2 Section 2- drainage plan revision with proposed project developer
- North Creek Commons- preliminary construction process meeting with property owner/developer
- Dry Creek Commons- on-site master plan development review regarding proposed access location
- Page Street- property rezoning and subdivision proposal with property owner
- Kroger Center- review land subdivision proposal to separate property with Kroger store and adjacent/attached shopping center
- Home occupation business proposal with property owner

#### **Building and Site Inspections Completed:**

- 845 Forks Road- Preliminary new business inspection
- Swimming pool complaint issue in Windsor Green
- Taco Bell Landscaping bond inspection and performance bond default notice submittal

#### **Administration Meetings Attended:**

- Leadership Goodlettsville program logistics meetings and monthly session.
- Goodlettsville Police Department Com-Stat meeting to discuss property maintenance issues
- State of Tennessee Fire Marshall Office- non-residential building plan review process audit for a State of TN exempt codes jurisdiction
- Meeting with City Attorney to discuss zoning interpretation regarding a home occupation business
- Meeting to discuss City's ADA transition plan project and request for qualification process

#### **Organizational Meetings Attended:**

- Goodlettsville Regional Planning Commission monthly meeting
- Nashville Metropolitan Planning Organization (MPO) monthly meeting
- Neighborhood Advisory Committee Quarterly meeting
- TDOT I-65 Corridor Public Review and Comment meeting
- Beer Board Meeting monthly meeting



## Goodlettsville Codes Department Activity Report June 2017

### DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal  
 Mike Bauer-Senior Inspector/Fire Marshal  
 Kerry Jackson/Property Standards  
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sa	40 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	3 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	1 investigation
Building Inspections	Building Related	75 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	82 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	60 inspections
Signs Removed	Illegal signs removed from city limits	67 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	10 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	6 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	0
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	3 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	3 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	1 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily