



City Manager Report: April 2016

Distributed: May 19, 2016



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

A student in the Citizen's Police Academy demonstrates 'walking the line' while wearing alcohol impairment goggles.

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May 16, 2016

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the April, 2016 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: April, 2016

Legislative Accomplishments

- Board of Commissioners took action following the following ordinances:
 - Approved Ordinance 16-862, an ordinance to amend the official zoning map of the City of Goodlettsville adopted per Ordinance 15-851 by removing the Interchange Overlay District from a certain area of land zoned commercial services.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 16-681, a resolution authorizing the incurrence of indebtedness by the City of Goodlettsville, Tennessee, of not to exceed \$3,000,000, by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for certain public works projects, and to fund the incidental and necessary expenses related thereto.

 - Approved Resolution 16-682, a resolution authorizing a loan pursuant to a loan agreement between the City of Goodlettsville, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$3,000,000; authorizing the execution and delivery of such loan and other documents relating to said loan; approving the issuance of a bond by such public building authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; and consenting to the assignment of the city's obligation under such loan agreement.

 - Approved Resolution 16-683, a resolution authorizing the City of Goodlettsville to participate in the TML Risk Management Pool "Safety Partners" Loss Control Matching Grant program.

- Approved Resolution 16-684, a resolution declaring property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
- Approved Resolution 16-685, a resolution adopting a mandatory retirement age requirement of age sixty (60) pursuant to Tennessee Code Annotated, Section 8-36-205; authorizing the payment of supplemental bridge benefit pursuant to Tennessee Code Annotated, Section 8-36-211; and authorizing group 1 members who have creditable service in a group 1 position covered by such mandatory age retirement to retire on service retirement benefits upon attainment of age fifty-five (55) with twenty-five (25) years of creditable service pursuant to Tennessee Code Annotated, Section 8-36-201 (a) 2.

Other Items Considered by the Board

None

Legislative Matters Forthcoming

- Ordinance amending the sign regulations section of the zoning ordinance to include location, maximum number, and minimum heights for high rise sign structures in the designated interchange sign zones.
- Ordinance adopting the annual budget for fiscal year July 1, 2016 through June 30, 2017.
- Resolution declaring property surplus.
- Resolution approving an agreement with Allen Road Holdings, LLC, as it relates to installation of sanitary sewer and the use of alternative methods.

Commissions and Boards

- **Planning Commission**
 - Approved request to revise site plan for a shared driveway access for a restaurant facility at 320 Long Hollow Pike. Property is referenced as Davidson County Tax Map and Parcel 01900002000 and is zoned CSL, Commercial Services Limited. Property Owner: Prakash Jaju/Pank Partners.

- Approved request to revise exterior building elevations at 310 Long Hollow Pike. Property is referenced as Davidson County Tax Map/Parcel 01914001100 and is zoned CSL, Commercial Services Limited and INT Interchange Overlay District. Property Owner: B.F. Nashville Inc.
- Approved final subdivision plat to combine two lots into one 2.63 acre lot. Property is referenced as Sumner County Tax Map 141, Parcels 48.01 and 76.00 and is zoned CG. Hollingsworth Oil Company, SS NO 68 A+B/Weakley Brothers Engineering.
- Approved final subdivision plat to combine two lots into one 1.77 acre lot. Property is referenced as Sumner County Tax Map 141, Parcels 45.00 and 46.00 and is zoned CG. Hollingsworth Oil Company, SS NO 9/Weakley Brothers Engineering.
- Approved extension of preliminary master plan for seventy-nine (79) multi-family units on 11.26 acres on Dry Creek Road. Property is referenced as Davidson County Tax Map/Parcels 0330023500, 0330020700, 03304006700, 03304007000 and is zoned HDRPUD. Property Owner: Vastland/McClung/Eatherly/Development, LLC.
- Conditionally approved final master plan for forty (40) multi-family units on 5.73 acres on Dry Creek Road. Property is referenced as Davidson County Tax Map/Parcels 0330023500, 0330020700, 03304006700, 03304007000 and is zoned HDRPUD. Property Owner: Vastland/McClung/Eatherly/Development, LLC. Conditions are listed in the Planning Minutes.
- Approved amending Section 14-305 Signs Permitted in Commercial and Industrial Districts, Item (2) Interstate Sign Districts in the Zoning Ordinance Section. This sections regards primary and secondary pole and ground sign locations and height and area requirements.
- Discussed South Cartwright Street – Development Proposal.
- Discussed Planning Commission By-Laws regarding plan review process.
- Discussed current noise ordinance regarding residential construction work.

- **Board of Zoning Appeals**
 - Board of Zoning Appeals did not meet during the month of April.
- **Beer Board**
 - Beer Board approved application for Silverado's for a Special Event Permit located at 709A Rivergate Parkway.
- **Industrial Development Board**
 - Industrial Development Board did not meet during the month of April.
- **Parks, Recreation & Tourism Advisory Board**
 - Parks, Recreation & Tourism Board did not meet during the month of April.

Ongoing Work

- Overall Capital Improvements Program.
- "My Goodlettsville" Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- City Ambassador Program.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Manskers and Madison Creeks.

- City-wide Beautification.
- CMAQ Projects.

Public Information Office / City Recorder Monthly Report April 2016

News & Announcements

Posted on the city's website, facebook, twitter, Notify Me email lists, and mobile app:

- “Rolling Road Blocks today on State Route 386 - 9:00AM to 1:00PM”
- “Music on Main is Back!”
- “My Goodlettsville Blood Drive”
- “Goodlettsville Ambassador Program Training”
- “City of Goodlettsville Water Safety Day at Pleasant Green Pool, Saturday, May 21st”
- “Study Session Discussion Items and Meeting Agenda for April 14, 2016 Meetings”
- “Board of Commissioners Meetings Posted for Online Viewing”
- “City Manager’s Monthly Report for March 2016 is Posted”
- “Study Session Discussion Items and Meeting Agenda for April 28, 2016 Meetings”
- All board meeting agendas for April and approved minutes

Meetings/Events

- Attended the Public Relations Society of America Southeast District conference in Knoxville
- Trained with SiteImprove on new software that will scan the city's website to catch typos and broken links
- Met with the GIST community branding team
- Email conversion conference call with IT, HR and VC3
- Community videos planning conference call with CGI Communications
- Attended the monthly Goodlettsville Chamber of Commerce luncheon

Admin

- Set the 2016 Citizens Leadership Academy schedule
- Prepared for the regularly scheduled April 14th and 28th commission meetings.
- Performed website administrator job functions as needed: developed and reviewed web content.

Finance and Administration Monthly Report

April 2016

FINANCE

- Participated in Leadership Goodlettsville Study Group
- Participated in the Rivergate Mall Relay for Life Event.
- Met with John Crawford of VC3 regarding e-mail archiving
- Attended the ribbon cutting at Audiology and Hearing Health
- Met with Kelly Rider, City Recorder and Finance Director in Ridgetop regarding computer software
- Attended TCMA conference in Murfreesboro with the City Manager
- Attended the monthly Leadership Goodlettsville session on Education
- Participated in a Budget Study Session and Tour of facilities with the BOC and City Manager
- Attended a GIST Committee meeting at the Chamber office
- Met with Public Works Staff regarding Utility Billing issues

Human Resources

- Keyed insurance payroll changes for Open Enrollment
- Coordinated TCRS Bridge meetings for police/fire employees 4/5 and 4/6
- 4/8 attending fire extinguisher training
- 4/9 participated in Relay for Life
- 4/15 BCBS webinar
- 4/18 – 4/29 Assisted with email migration on all computers
- 4/29 coordinated EOM meeting
- Hired: 3 part-time and 1 full time
- Terms during the month: 1 utility worker quit
- Worker's Compensation accidents in the month:
- Full-time employees: 129 Part-time employees: 34.
- Job opening: Engineer.

**City of Goodlettsville
Financial Summary
April 2016 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2016	%
General Fund	5,386,407	1,617,218	333%
Sanitation	125,724	9,737	1291%
Tourism	898,973	273,413	329%

CASH IN BANK

General Fund	5,969,335
Sanitation	(5,528)
Tourism	898,636
Sewer	11,089,933
Stormwater	1,595,254
Total Cash	19,547,630

SALES TAX COLLECTIONS

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	53,696	40,852	301,770	301,966	355,467	342,818
Sep	53,887	44,928	273,542	231,297	327,429	276,225
Oct	43,086	38,647	276,764	224,144	319,850	262,791
Nov	48,095	44,181	306,882	225,317	354,977	269,499
Dec	50,706	46,808	280,760	198,245	331,466	245,054
Jan	45,928	43,013	288,519	227,673	334,446	270,686
Feb	57,310	48,252	475,700	330,284	533,009	378,536
Mar	45,307	44,923	272,459	197,686	317,766	242,609
Apr	43,083	41,197	287,449	565,193	330,532	606,390
May					0	0
Jun					0	0
Jul					0	0
YTD	441,098	392,801	2,763,844	2,501,806	3,204,942	2,894,607 10.72%

Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.

**City of Goodlettsville
Financial Summary
April 2016 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	2,711,574	10,747,589	14,098,749	76.23%
General Fund	Expenditures	1,402,980	11,042,324	16,402,407	67.32%
Net Increase/Decrease		1,308,594	(294,735)	(2,303,658)	
Sanitation Fund	Revenues	5,582	767,681	958,000	80.13%
Sanitation Fund	Expenditures	69,094	644,047	948,655	67.89%
Net Increase/Decrease		(63,512)	123,634	9,345	
Tourism	Revenues	66,322	531,547	534,600	99.43%
Tourism	Expenditures	2,714	111,942	659,249	16.98%
Net Increase/Decrease		63,608	419,605	(124,649)	
Sewer	Revenues	66,466	4,516,427	5,155,000	87.61%
Sewer	Expenses	184,252	3,162,266	5,674,161	55.73%
Net Increase/Decrease		(117,786)	1,354,161	(519,161)	
Stormwater Utility	Revenues	23,208	931,406	604,000	154.21%
Stormwater Utility	Expenses	25,874	105,302	662,264	15.90%
Net Increase/Decrease		(2,666)	826,104	(58,264)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	143,412	1,270,979	1,626,716	78%
Community Development	56,172	534,375	709,492	75%
Police	493,902	3,851,231	4,954,235	78%
Fire	211,732	1,568,337	2,313,092	68%
Hwys & Streets	425,420	1,287,373	2,452,240	52%
Parks/Recreation	159,227	1,364,627	2,226,318	61%
Miscellaneous	(86,885)	1,165,403	2,120,311	55%
Total General Fund Expenditures	1,402,980	11,042,325	16,402,404	67%



NEW BUSINESS LIST
APRIL 2016

1. Reflections Counseling Group
Kevilynn Gatson 615-499-8915
907 R'Gate Pkwy. Suite A6
Lic. Issued 04/11/2016
2. Peffen Cline Masonary Group, Inc.
Harry Peffen III 615-353-2116
992 Davidson Drive, Suite D
Lic. Issued 04/13/2016
3. Ponobe's
Poncita Jobe 615-586-7232
903 Rivergate Parkway
Lic. Issued 04/13/201
4. Cellular Zone LLC
Kenny Hickson 615-999-3381
602 South Main Street
Lic. Issued 04/13/2016
5. Audiology & Hearing Health
Jewell M. Strehau 615-403-6933
3050 Business park Circle, Suite 303
Lic. Issued 04/14/2016
6. Wayne Ramsey
Cecil Wayne Ramsey 615-491-2293
303 Loretta Drive
Lic. Issued 04/14/2016
7. Rightway Cleaning Co.
Susan Riddle 615-804-3697
300 Moss Trail
Lic. Issued 04/18/2016
8. Accord Capital Homes
Jeremy Suttle 615-308-2504
411 Space Park North
Lic Issued 04/18/2016
9. Fivestar Building Group
Ben Johnson 615-422-2234
1503 Memorial Blvd
Lic Issued 04/19/2016
10. Calvin & Suttle, Inc.
Calvin Harrison 615-330-5059
1312 Hall Road
Lic. Issued 04/19/2016
11. Stone Steel LLC
Randy Keifer 931-432-6373
1851 Allen Road
Lic. Issued 04/19/2016
12. Davis H. Elliott Const. Co.
David S. Huskins 859-263-5148
673 Blue Sky Pkwy
Lic. Issued 04/20/2016
13. Nova Electric, LLC
Wayne Quisenberry 615-609-0087
107 Memorial Drive
Lic. Issued 04/21/2016
14. Middle TN Firewood Suppliers
Brandon Montgomery 615-426-3228
331 Moncrief Ave
Lic. Issued 04/21/2016
15. Foreign Mindset S.D.V.A.
Breyana Clay 615-525-6190
828 Lenox Place
Lic. Issued 04/22/2016
16. Keystone Business Solutions
Eric Jackson/M.L. Miller 615-826-3500
3050 Business Pk. Circle Suite 301
Lic. Issued 04/28/2016

MONTH OF APRIL 2016**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN APRIL 2016 - 420NUMBER OF DEFENDANTS APPEARING IN COURT

APRIL 12	9:00	A.M.	180
APRIL 12	1:00	P.M.	24
APRIL 19	9:00	A.M.	101
<hr/>			
TOTAL FOR MONTH			305
MARCH 15	1:00	P.M.	21

CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 0

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL 154

EIGHT HOUR SCHOOL 13

Administrative Assistant to the City Manager's Office

April 2016

Administrative

- Assembled IT issues city-wide for Roger Lancina
- Filmed Board of Commissioners Meetings on 4/14 and 4/28 and uploaded videos to website and distributed them through Notify Me emails
- Assembled Briefing Packets for Commission Meetings
- Assembled and distributed the City Manager's monthly report for March
- Attended update meetings for the Main Street Project and Conference Drive Project
- Attended Ribbon Cutting for Audiology & Hearing Health
- Phoned in two conference call with Site Improve to ensure our website's quality assurance with Mary Laine Hucks
- Attended the Tennessee Association of Municipal Clerks and Recorders spring conference
- Attended the monthly Chamber of Commerce luncheon
- Assisted Team Goodlettsville in Rivergate Mall's Relay for Life event

Ongoing Grant Projects:

Main Street Streetscape Project

Conference Drive Enhancement Project

Greenway, Bicycle and Pedestrian Plan

TML Grants

LPRF Grant Application

High Mast Lighting at 31/41 Intersection

GHSO Grant

Traffic Signalization Project

AFG Grant for Equipment for Fire Department

NorthCreek Tree Planting Project

TWRA StreamWatch Grant

Goodlettsville Police Department

Chief Goodwin's Monthly Report

April 2016

On April 1st Chief Goodwin, Commander Cherry and Sgt. Deloach attended the graduation of our newest officer Norris Moorman from Walter's State Training Academy in Morristown, TN. On April 6th Chief Goodwin and Commander Cherry held the quarterly meeting of Apartment Managers. On April 8th Chief Goodwin attended a ribbon cutting at Audiology & Hearing Health on Business Park Circle. On April 13th Commander Cherry held the quarterly meeting of Hotel/Motel Managers and Chief Goodwin attended the TACP meeting in Nashville. On April 18th Chief Goodwin and Commander Cherry attended the Burton Heights Neighborhood Watch meeting. On April 19th Commander Cherry met with the Twelve Stones HOA in an effort to reestablish an active Neighborhood Watch. Commander Cherry attended the Charleston Square Neighborhood Watch picnic on April 24th. The Citizen's Police Academy was held each Tuesday in April with the last session for this year being held on April 26th. Chief Goodwin attended the Drug Task Force Meeting on April 20th. On April 28th Chief Goodwin attended the Chamber of Commerce luncheon. Officer Hale worked the DEA National Prescription Take-Back Day on April 30th.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of April and 24.4 pounds of unwanted pharmaceuticals were deposited and an additional 14.2 pounds were collected as a part of the DEA National Prescription Take-Back Day. This was the most successful event the DEA has ever had in terms of amount of unwanted prescription medication brought in. The total for the month was 38.6 pounds. Since its use 537.4 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing April 2016 to April 2015 Crime Against Person was decreased from 18 to 17 a 5.56% decrease, and Crime Against Property increased from 52 to 69 an 24.64% increase and overall we had an 18.61% increase. Our UCR total for the month was a 9.81% increase from 46 to 51 incidents. Our total for the year is a 7.22% increase in UCR Crimes.

Our proactive efforts were excellent for the month of April. As a result our officers made 1,036 Traffic Stops and 8 Terry Stops. They made 79 Traffic Arrests and 5 DUI Arrests. From these Traffic Stops resulted 1 Felony charge, 93 Misdemeanor charges, and 9 warrants were served. They had 27 drug confiscations (12 from traffic stops). They issued 25 Misdemeanor Citations, made 75 Physical Arrests with 40 Misdemeanor charges and 18 Felony charges. They made 1 Juvenile Felony Arrest, 17 Juvenile Misdemeanor Arrests and 1 Curfew.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 11 Warrant Service Attempts. They served 9 Felony Warrants and 54 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 197 apartment checks, 528 checks of neighborhoods, 443 businesses checks and 244 park checks. They had 930 Community Contacts. They issued 388 Park Smarts and found 4 Open Doors.



APRIL TIBRS

TIBRS Group A Offenses

	2016 Offenses Reported	2015 Offenses Reported
Crimes Against Persons	17	18
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	0	2
Simple Assault	15	12
Intimidation	2	4
Stalking	0	0
Crimes Against Property	69	52
Arson	0	0
Bribery	0	0
Burglary	4	6
Counterfeiting/Forgery	0	0
Destruction/Damage/ Vandalism	10	10
Embezzlement	1	0
Extortion/Blackmail	0	0
Fraud - False Pretenses	1	0
Fraud - Credit Card/ATM	0	0
Fraud - Impersonation	1	1
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	2	2
Robbery	1	1
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	31	14
Theft From Building	5	8
Theft From Coin Machine	1	0
Theft From Motor Vehicle	7	5
Theft of Motor Vehicle Parts	4	3
Theft - All Other Larceny	1	2
Total Group A Offenses	86	70

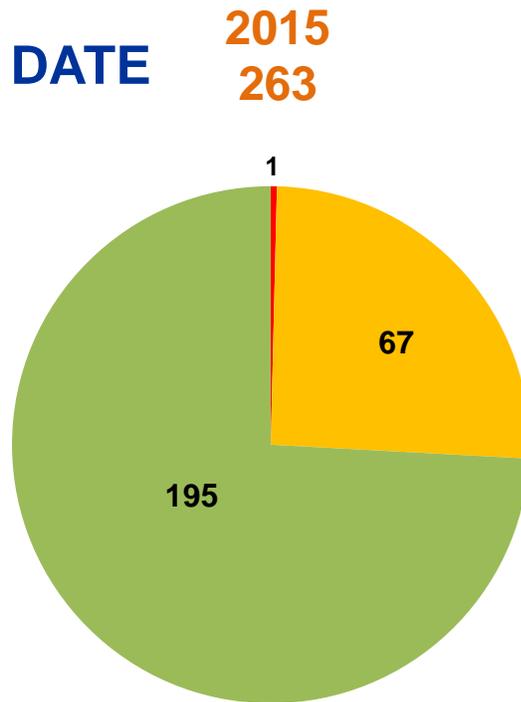
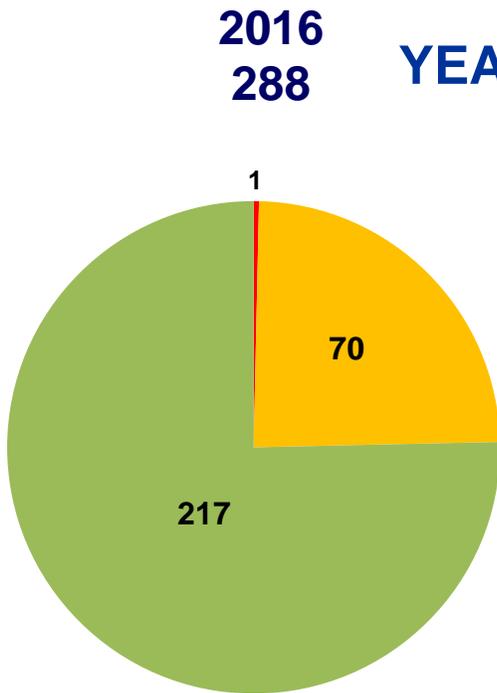
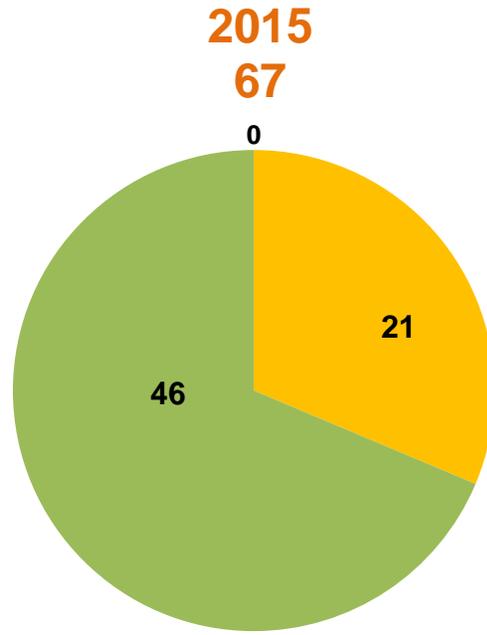
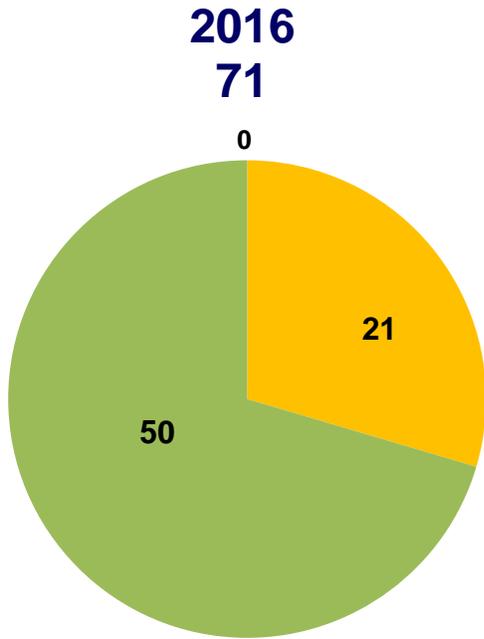
YTD TIBRS - 2016 VS 2015

TIBRS Group A Offenses	2016	JAN 2016	JAN 2015	FEB 2016	FEB 2015	MAR 2016	MAR 2015	APR 2016	APR 2015	MAY 2016	MAY 2015	JUN 2016	JUN 2015	2015 Offenses TOTAL	% CHANGE
Crimes Against Persons	60	16	15	14	14	13	15	17	18	0	0	0	0	62	-3.23%
Murder	0	0	2	0	0	0	0	0	0					2	-100.00%
Negligent Manslaughter	0	0	0	0	0	0	0	0	0					0	NC
Kidnaping/Abduction	0	0	0	0	0	0	0	0	0					0	NC
Forcible Rape	1	0	0	1	0	0	0	0	0					0	NC
Forcible Sodomy	1	0	0	1	0	0	0	0	0					0	NC
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0					0	NC
Forcible Fondling	2	2	0	0	0	0	1	0	0					1	100.00%
Incest	0	0	0	0	0	0	0	0	0					0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0					0	NC
Aggravated Assault	9	2	5	6	4	1	3	0	2					14	-35.71%
Simple Assault	41	11	8	5	8	10	9	15	12					37	10.81%
Intimidation	6	1	0	1	2	2	2	2	4					8	-25.00%
Stalking	0	0	0	0	0	0	0	0	0					0	NC
Crimes Against Property	252	65	82	54	44	64	65	69	52	0	0	0	0	243	3.70%
Arson	0	0	0	0	0	0	0	0	0					0	NC
Bribery	0	0	0	0	0	0	0	0	0					0	NC
Burglary	13	5	6	0	3	4	5	4	6					20	-35.00%
Counterfeiting/Forgery	5	3	2	1	0	1	3	0	0					5	0.00%
Destruction/Damage/ Vandalism	27	5	11	6	7	6	7	10	10					35	-22.86%
Embezzlement	7	2	2	1	2	3	4	1	0					8	-12.50%
Extortion/Blackmail	0	0	0	0	0	0	0	0	0					0	NC
Fraud - False Pretenses	10	3	11	2	3	4	6	1	0					20	-50.00%
Fraud - Credit Card/ATM	2	2	1	0	1	0	0	0	0					2	0.00%
Fraud - Impersonation	9	2	1	3	4	3	6	1	1					12	-25.00%
Fraud - Welfare	0	0	0	0	0	0	0	0	0					0	NC
Fraud - Wire	1	0	0	1	1	0	0	0	0					1	0.00%
Motor Vehicle Theft	10	4	1	3	1	1	1	2	2					5	100.00%
Robbery	2	0	4	1	0	0	0	1	1					5	-60.00%
Stolen Property Offenses	0	0	0	0	0	0	0	0	0					0	NC
Theft - Pocket-picking	0	0	0	0	1	0	0	0	0					1	-100.00%
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0					0	NC
Theft - Shoplifting	101	21	30	22	11	27	17	31	14					72	40.28%
Theft From Building	32	12	7	8	4	7	6	5	8					25	28.00%
Theft From Coin Machine	2	1	0	0	2	0	0	1	0					2	0.00%
Theft From Motor Vehicle	16	2	4	3	4	4	2	7	5					15	6.67%
Theft of Motor Vehicle Parts	7	2	0	1	0	0	4	4	3					7	0.00%
Theft - All Other Larceny	8	1	2	2	0	4	4	1	2					8	0.00%
Total Group A Offenses	312	81	97	68	58	77	80	86	70	0	0	0	0	305	2.30%



APRIL TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





**APRIL COMPSTAT
WEEKS 14 THRU 17**

	2016 CURRENT	2015 CURRENT	2016 YTD		2015 YTD		% change	2015 TOTAL
Murders	0	0	YTD	0	YTD	2	-100.00%	2
Rape	0	1	YTD	0	YTD	1	-100.00%	5
Robbery (Commercial)	0	1	YTD	0	YTD	2	-100.00%	12
Robbery (Street)	0	0	YTD	5	YTD	3	66.67%	9
Aggravated Assault	1	0	YTD	7	YTD	12	-41.67%	26
Aggravated Assault - Dom Viol	0	1	YTD	1	YTD	5	-80.00%	12
Burglary (Commercial)	2	1	YTD	3	YTD	5	-40.00%	22
Burglary (Residential)	3	5	YTD	12	YTD	16	-25.00%	45
Auto Burglaries	7	5	YTD	15	YTD	14	7.14%	74
Larceny	11	14	YTD	45	YTD	42	7.14%	139
Shoplifting	26	16	YTD	97	YTD	73	32.88%	233
Motor Vehicle Theft	1	2	YTD	8	YTD	5	60.00%	16
Total Offenses	51	46	TOTAL YTD	193	TOTAL YTD	180	7.22%	595



Summary of Month's Activities – April 1 thru April 30, 2016

Fire Operations

The Department responded to 273 calls for service for the month of April.

Fire Administration

Chief's Comments:

April saw the Department focused on on-going training, checking Smoke Detectors and offering to install new, and working to maintain the fleet to be ready at a moment's notice.

We re-started the 6 man staffing after a successful trial period and verifying the remaining year's budget would support the plan. We are hopeful and it appears budget deliberations have gone well enough to support the same plan for the next fiscal year. This staffing level lets the department run the bulk of our responses (medical) in a smaller 2 man truck saving tremendously on fuel and wear and keeping a full 4 man fire response crew available on the engine. When all 6 come together for fire responses, the additional manpower make a significant difference for the crews' effectiveness and safety for them and the public they serve.

The part time staff will be augmented significantly to accomplish this objective and initial training for these employees currently occupies a great deal of the Department's time.

We met with the senior leadership team from Nashville Fire to plan and coordinate aspects of our shared response and this meeting was extremely positive. This partnership has proven extraordinarily valuable to the City of Goodlettsville and appears on track for many years to come.

2016 Skills and Drill Plan

Jan- PPE, Turn-out gear PS001

Feb- Mayday PS002, Firefighter Disorientation, SCBA Confidence

March- PS005 SCBA, VES Training, Forcible Entry

April-PS003 1 ¾, PS004 2 ½, Modern Residential Fire Attack, Hot Weather ops.

May- PS006 Ground ladders, Fire Ground Command Simulation

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Hours Training This Month - 562

Public Education Hours - 12

APRIL MAINTENANCE

1 Scheduled Service

17 Repairs

Special Projects

Efforts with Public Works to find a Fleet Maintenance Program that is user friendly and cost effective for both departments

Outstanding Issues

Engine 41-7 back at manufacturer for repairs / expected completion date end of May

Should be back in city and in service second week of June

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

Building Repairs

Fire Special

Training hours- Target Safety, Confined Space, Extinguisher, Vent Enter Search

Worked a few shifts to fill in as the 6th man

Car Seat Installation Certification Renewal

Assisted the fire staff with email conversion process

Assisted the new Full and time Part time personnel in being fitted for training and gear

Public Works Report – APRIL 2016

SOLID WASTE:

- Convenience center solid waste collected: 28.80 tons
- Solid waste tonnage collected: 307.06 tons
- Recycled materials collected: 43.10 tons
- PIT Construction & Debris: 150 cy
- Bulk Item Pick Ups: 63
- Cart Repairs: 27
- New Cart Deliveries: 19

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 1.09”
- WORKED 126 TN ONE CALLS

STREETS:

- Picked up 95 bags of Roadside Litter
- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Repaired Tile and Road on Shevel

- Conducted Brush pick-up throughout City
- Cleaned and re-established roadside drainage on Low Water Bridge/Hitt Lane, Roscoe Street @ South Main and Church St @ Cedar Street
- Conducted Litter Pick-up throughout the City
- Cleaned Storm Drains throughout the City
- Paved intersection at Caldwell

STORM WATER:

Miles of Roadway Swept within City	292
Commercial Inspection Conducted for Construction Projects	44
Residential Inspection Conducted for Construction Site's	92
Active Construction Sites (Commercial)	11
Active New Residential Home Sites	23

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- WKU continues in monitoring project (MS4 permit requirement)
- Volunteer State to assist with Stream Watch Program
- Conducted Monthly safety meeting
- Proceeding with design on two drainage projects

- Working with Rogers Group to finalize and proceed with Paving Contracts on City Streets
- Community Cleanup Day

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- Chamber of Commerce Luncheon
- MS4 Meeting
- House of Committee Hearing
- Conference Drive Project Meetings
- Main Street Enhancement Meetings
- Environmental Conference
- Stream Watch Quarterly
- Fire Extinguisher Training
- Assisted with Rescue Training @ Mansker Creek pumping station



April 2016

Projects - Administration

- Streambank Stabilization in Moss-Wright Park
- 2016 LPRF Grant Application
- Bowen House Repair Plan
- Website Updates

Projects – Parks and Recreation

- Weeded and planted flower beds throughout the system
- De-winterized buildings and fountains
- Prepared fields for spring seasons- laying out soccer fields, adding material and building mounds to baseball/softball fields, hooking up scoreboards, repairing sinks in concession stands.
- Completed maintenance on greenspace including trimming trees, weeding, litter pickup
- Conducted repairs on several pieces of equipment

Facility and Rental Information

	Resident Usage/Rentals	Non-Resident Usage/Rentals	Attendance	Volunteer Hours
Community Center	321/4	230/8		
Goodlettsville Event Center	3	1		
Senior Adult Program			700	14
Shelters	22	9		
Fields	1	7		
Programs Requiring Registration			959	
Historic Mansker's Station	n/a	n/a	499	
Pleasant Green Pool	n/a	n/a		
Tennis Courts	0	1		

Special Events

Special Event Applications Submitted:

- Rock of Ages Bible Soccer Camp
- Nashville Striders 10 Miler
- Simmons Bank- Run for the Kids 5K

Event Applications Approved

- Rock of Ages Bible Soccer Camp: June 21-23, 2016 at Moss Wright Park
- Nashville Striders 10 Miler: November 5, 2016 at Moss Wright Park
- Simmons bank- Run for the Kids 5K: November 12, 2016 at Moss Wright Park

Events conducted

- Goodlettsville Baseball Little League Pre-Season Tournament: March 17-19, 2016 at Moss Wright Park

Events or programs conducted by P&R

- Get Fit Goodlettsville Community Challenge (January 4- March 6, 2016)

Athletics

Current leagues operating in Goodlettsville parks for the month

Goodlettsville Little League	Goodlettsville Girls Fast Pitch Softball
Middle Tennessee Futbol Club	Tennessee United Soccer Club

of games

42 Games- Baseball	8 Games- Youth Softball
97 Games- Soccer	

of practices

348 Practices- Baseball	299 Practices- Youth Softball
130 Practices- Soccer	

COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: April 2016

Business Recruitment / Retention & Expansion

Worked with landowner, design and engineering team for new TownPlace.

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Worked with design and engineering team in regards to new Taco Bell.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with design and engineering team in regards to Wendy's remodel.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with design and engineering team in regards to Main Street enhancements.

Worked with Design and Engineering team in regards to Conference Drive enhancements.

Worked with three businesses interested in building facilities in Goodlettsville.

Worked with owner, design and engineering team interested in constructing an assisted living center in Goodlettsville.

Meetings Attended

Goodlettsville City Commission
Leadership Sumner

Goodlettsville Planning Commission

Planning and Development Services Department

APRIL 2016

Summary of Month Activities:

Staff attended site developments for the following projects:

- French Street 72 acre property preliminary development
- Goodlettsville Cumberland Presbyterian on Main Street new parking lot and Main Street access
- Accessory building at 1060 Madison Creek Rd
- Accessory building at 1155 Willis Branch Rd
- Higgs Pediatric Density on Business Park Circle preliminary site development meeting

Staff attended the following inspections:

Green Chili at 707 Rivergate Parkway New Business
114 N. Main Street preliminary business inspection
205 N. Main Street preliminary business inspection

Staff participated in the Leadership Goodlettsville Program

Staff hosted the Sumner County Planners Association Meeting

Meetings Attended:

Goodlettsville Regional Planning Commission

Nashville Area Metropolitan Planning Organization (MPO)

Main Street Project progress meeting

Sumner County Commission/Tennessee Department of Transportation/Regional Transit Authority Project Meeting

Goodlettsville Codes Department Activity Report April 2016

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	52 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	8 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	1 investigations
Building Inspections	Building Related	54 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	90 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	83 inspections
Signs Removed	Illegal signs removed from city limits	31 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	2 hrs./testing inc.
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	4 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	11
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	Completed project
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	4 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	2 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report April 2016

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20160057	04/12/2016	324,961.00	143D8	12	27	710 Burgess Dr.	Meritage Homes	58003	New Residential	Summer
20160058	04/12/2016	430,000.00	140	56.01	83	3107 Patton Branch Rd.	Dave Flecksteiner	Homeowner	New Residential	Summer
20160061	04/12/2016	322,406.00	143D8	10	83	707 Burgess Dr.	Meritage Homes	58003	New Residential	Summer
20160075	04/20/2016	449,244.00	N/A	N/A	6	111 Copper Creek Dr.	Robert Stonehill	Homeowner	New Residential	Summer
20160076	04/22/2016	359,918.00	143D8	9	29	718 Burgess Dr.	Meritage Homes	58003	New Residential	Summer
20160078	04/22/2016	359,918.00	N/A	N/A	30	722 Burgess Dr.	Meritage Homes	58003	New Residential	Summer
20160079	04/22/2016	311,179.00	N/A	N/A	184	672 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer
20160080	04/22/2016	327,611.00	N/A	N/A	183	676 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer
20160084	04/29/2016	328,496.00	N/A	N/A	87	812 Cordell Ct.	Meritage Homes	58003	New Residential	Summer
20160085	04/29/2016	305,698.00	N/A	N/A	N/A	808 Cordell Ct.	Meritage Homes	58003	New Residential	Summer
20160086	04/29/2016	283,693.00	N/A	N/A	185	668 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer
Total		3,803,124.00								

New Commercial

Total 0.00

Additions & Remodeling

20160055	04/07/2016	32,000.00	140N	81	42	142 N. Wyrntidge Way	John Sapp	Owner	Pool	Summer
20160059	04/07/2016	1,000.00	143G	44	1	400 Grace Dr.	Caleb Hodgwood	Homeowner	Deck	Summer
20160062	04/12/2016	0.00	141	48.02	1	933 Louisville Hwy.	Surefire Fireworks	Owner	Firework Tent	Summer
20160065	04/13/2016	0.00	25.8	83.1	D	602 S. Main St.	Cellular Zone	Owner	Fire/Life Safety	Davidson
20160066	04/13/2016	1,000.00	140P	6	22	2090 Katherine Dr.	Mickey Brooks	Homeowner	Deck	Summer
20160069	04/15/2016	0.00	26.20	143J	4	919 Conference Dr.	Great Clips	Owner	Temporary Sign	Davidson
20160070	04/15/2016	0.00	143J	2	Suite	440 Long Hollow Pike	Great Clips	Owner	Temporary Sign	Summer
20160072	04/19/2016	198,500.00	19.14	11	11	310 Long Hollow Pike	Wendy's Restaurant	68636	Commercial Remodel	Davidson
20160074	04/22/2016	0.00	19.13	66.1	113	113 Church Street	Connell Methodist Church	Eagle Scout Project	Accessory Building	Davidson
20160083	04/27/2016	8,000.00	18.11	39	Z. Young	605 New Hitt Lane	Connell Methodist Church	American Home Desig.	Patio Remodel	Davidson
Total		240,500.00								

Total New Residential 3,803,124.00
Total New Commercial 0.00
Total Add/Remodels 240,500.00
Total All Permits 4,043,624.00

Single Family Dwellings
Davidson 0
Sumner 11
Total 11